



# PCC of the Parish of Wiverton in the Vale

Minutes of the meeting held at 7.00 pm on Monday 11<sup>th</sup> March 2024  
at The Rectory, Cropwell Bishop

**Present:** Chair: Revd David Rowe

Churchwardens: Robin Coles, Trevor Simpson

Elected members: Rosie Dulwich, Sue Macdonald, Nick Perry, Pam Powell, Phil Stephenson, Hilary Tabron

Ex Officio: Katharine Bacon, Reader (Deanery Synod Rep)

Minutes Jane Travis

**Apologies:** Anna Betts, Edward Hine

Item		Action
24/03/01	<p><b>Welcome and opening prayers</b></p> <p>1.1 DR welcomed everyone and opened the meeting with a prayer and reading of Psalm 127.</p> <p>1.2 Apologies from AB, EH</p> <p>1.3 All agreed the minutes of the meeting were an accurate record.</p> <p><i>Proposal to accept and sign off minutes from 13/01/2024 as an accurate record of the meeting</i></p> <p><i>Unanimously approved and agreed</i></p> <p>1.4 Matters arising</p> <p>2.5 Organ at Granby. RC confirmed that having checked it out with Dorothy Thompson the existing organ at Granby needs replacing as it is not functioning properly. RC advised that the DAC advisor for organs, Paul Hale, who has looked at the organ at Cropwell Bishop Methodist Chapel and agreed it is a good replacement. He measured up a suitable location at Granby church and does not anticipate problems in having a faculty approved. DR has spoken with Tim Morris, the Methodist minister, and TM is pursuing moving the organ to Granby from the Methodist Chapel point of view. The Chapel is now up for auction. The matter is in the hands of the Methodists for now and we await to hear how this might progress.</p> <p>NP asked about the machine to play music which had been discussed last year. It was agreed this would be a possible second option but we would wait until we hear back from the Methodist church about the organ before doing anything else. DR confirmed that the CCLI licence has been purchased in full for this year to allow music and words to be accessed for worship.</p> <p>5.2 Common Cup. DR confirmed that we are experimenting with two options for communion - using the common cup and having little individual cups for those who are anxious about drinking from the common cup. This will be reviewed after a couple of months. Some of the retired clergy will continue using intinction if they are presiding.</p>	
24/03/02	<p><b>Churchwardens' or Church Representatives' Reports (see Appendices 2)</b></p> <p>Full details are documented in. the attached appendices.</p>	

Signed ..... Name ..... Office ..... Date .....

	<p><b>2.1 Colston Bassett Report</b></p> <p>JT confirmed that EH will stand again as churchwarden and will arrange to submit his form.</p> <p>Some churches asked about where their Eco church bronze plaques were. JT to ask EH and VV.</p> <p><b>2.2 Elton report</b></p> <p>PP advised two extra matters</p> <ol style="list-style-type: none"> <li>1. PP still to write to the neighbour to suggest that the church secures the access via the gate and the neighbour can have a key for access as required.</li> <li>2. PP has received a request to have a plaque in memory of crew from a Wellington bomber which crashed during WWII. It was agreed this would be a suitable memorial in the history of the village. PP to progress discussions with Mr Bean and Jonathan Pickett at Jubilee house re a faculty and advice on a design and a location.</li> </ol> <p><b>2.3 Granby Report</b></p> <p>JT confirmed that AB will stand again as a representative for Granby church on the PCC. AB is sorting out her form for election at the APCM</p> <p><b>2.4 Langar report</b></p> <p>Works on the drainage project have been delayed and are now due to start on Monday. Contractors and church architect have been made aware of key dates when access down the path is required - particularly for a wedding at the end of April. Diversion signs will be displayed showing people how to access church through the Millenium room when the path is being dug up.</p> <p>Works are also starting on the wall repair.</p> <p>A virtual survey for insurance is being undertaken on Monday, RC is aware that lightning conductors and PAT testing need to be done and also fire extinguishers tested.</p> <p><b>2.5 Cropwell Bishop report -</b></p> <p>HT reported the Home team and DR are supportive for The Well to be held at St Giles subject to correct insurance (including public liability) and appropriate safeguarding in place, especially as the church is open to the public and vulnerable adults will be attending The Well. Money towards the extra costs of heating will also be sought.</p> <p>The Mothering Sunday service had been very well attended and received, 41 adults and 9 children. Some of the families from Family Praise had attended and familiar songs included as part of the service.</p> <p><b>2.6 Tythby report</b></p> <p>RD reported that the pews will be 200 years old, not 220 as in her report. A date for Pews, Pimms and Praise is to be decided.</p> <p>A spring clean is organised for Friday 15 March at 2.30pm and non church folks have offered to help out which is encouraging.</p> <p>A moth survey event is organised for Saturday 29<sup>th</sup> June at Holy Trinity.</p> <p>RD asked HT for the contact details for the Diocese tree advisor.</p> <p>RD advised that the Home Team are looking at ways to avoid a bottleneck for refreshments after the service. Asking folks to stay</p>	<p>JT</p> <p>PP</p> <p>PP</p> <p>AB</p> <p>RC</p> <p>HT</p> <p>RD</p> <p>HT/RD</p> <p>RD/Home team</p>
--	--	--

	in their pews and handing out drinks on trays was offered as a suggestion.	
	<p><b>2.4 Resolutions</b></p> <p>2.4.1 <i>The PCC resolves to apply for List B permission for the crown-lifting of two thuja trees in the churchyard of St Giles' Church, Cropwell Bishop, to be carried out by EJS Tree and Garden Service at a cost of £450.00 to include climbing and inspecting a sycamore tree. All as indicated in the plans, letters and quotation supplied.</i></p> <p><i>Proposed HT, seconded PP, unanimously approved</i></p>	
24/03/03	<p><b>Finance and Administration (see Appendix 3)</b></p> <p><b>3.1 Treasurer's Report and Overview -</b></p> <p>PS advised that the CCLA interest is now coming in differently so 2023 will only show 3 payments. 2024 will have 4 payments as previously.</p> <p>Margot Madin, independent examiner, has completed her examination of the accounts and has approved them. She has generously undertaken the work pro bono.</p> <p>PS advised that another St Andrew's Church but from Handsworth in Birmingham has incorrectly been added to our Total Energy log in and account! PS has contacted St Andrews to advise them.</p> <p>DR offered the thanks of the PCC for all PS hard work.</p> <p>PS left the meeting.</p> <p><b>3.2 Annual Report</b></p> <p>JT thanked those who had offered feedback on the Annual Report circulated at the end of February for comment. NP suggested amending the wording about the make up of the PCC on page 1. It was also suggested to add in the terms Instituted, Inducted and Installed in post on 8 November 2023. at the top of page 5.</p> <p>DR suggested asking RC, EH and KB see the East Bingham Deanery Report to include as an Appendix when it arrives and to see if there are any comments to add regarding Wiverton in the Vale specifically.</p> <p><i>Proposal</i></p> <p><i>The PCC resolves approve the Annual Report with the above amendments and the inclusion of the revised figure for the electoral roll and online viewing figures.</i></p> <p><i>Proposed RC, seconded HT, unanimously approved</i></p>	<p>PS</p> <p>PS</p> <p>DR/JT</p> <p>JT</p> <p>JT/RC/EH/KB</p>
24/03/04	<p><b>Vision and Strategy</b></p> <p><b>4.1 Discipleship Pathway</b></p> <p>Following on from the activity at the last PCC, DR asked folks to split into smaller groups and discuss</p> <p>i)Where is God working in your own life?</p> <p>ii)Where is God working in the life of the Parish?</p> <p>Feedback included:</p>	

	<ul style="list-style-type: none"> <li>• Positive that people are moving more around the Parish week to week.</li> <li>• Children and families attending - encouraging</li> <li>• Good work in all three schools</li> <li>• Building relationships and maximising opportunities for ministry - baptisms, weddings, funerals etc</li> <li>• Continuity of having same vicar most weeks</li> <li>• Feeling of growth and positivity in the Parish</li> <li>• Thankful for being in Wiverton</li> <li>• Enjoying learning again, being fed and nourished spiritually by the Lent Course</li> <li>• Feeling blessed</li> </ul> <p>DR confirmed that the service pattern will not be looked at until after Pentecost. DR reminded people to let him know if things normally happen in their services, eg posies on Mothering Sunday and Easter eggs, don't expect things to just happen if DR doesn't know!</p> <p>DR reported that a small group are attending the Bishop's Vision evening at The Minster School tomorrow evening and will report back at the next PCC- add to next agenda</p>	JT
24/03/05	<p><b>Worship, Spiritual Growth and Pastoral Care</b></p> <p><b>5.1 Bereavement Journey course</b></p> <p>Everyone agreed this was a good and positive thing to put in place and it should form part of the Parish Vision Plan. HT felt it may that other things eg Alpha should take priority for now as there is a limited human resource to help with everything. DR agreed that this, Alpha and Marriage Preparation, for example are seasonal and we will need to ensure this is thought out as part of the Vision Plan.</p> <p><b>5.2 Digital Portable Keyboard</b></p> <p>DR felt having this piece of equipment would be good way to learn new songs in an informal setting and he is planning to have monthly worship nights at the Rectory. Jane Turner is keen to play and has offered very helpful advice and researched which keyboard might be appropriate at a reasonable cost.</p> <p><i>Proposal</i></p> <p><i>The PCC resolves to purchase a portable digital keyboard as specified in the attached report with appropriate accessories – bag, stand, pedal – at an approximate cost of £800.</i></p> <p><i>Proposed Dr, seconded KB, unanimously approved</i></p> <p>JT to advise PS and to investigate how to order and pay</p> <p><b>5.3 Prayer Chain</b></p> <p>Add as part of Parish Vision Plan</p> <p><b>5.4 Parish Retreat Day update 19<sup>th</sup> March 2024</b></p> <p>JT asked who from the PCC would attend as to date only a couple of people have replied. A positive response has come from the Parish. After a show of hands of those who plan to attend, numbers rose to 22, JT advised she was still receiving emails confirming attendance. JT to circulate further information to attenders after her meeting with DR.</p> <p>DR asked RC to get the large cross out for the day as it will be part of a prayer station.</p>	<p>JT</p> <p>JT</p> <p>RC</p>

24/03/06	<p><b>Community and Outreach</b></p> <p>6.1 Alpha 2024</p> <p>Dates for an Alpha course need to be decided and venue(s). DR is not expecting to lead this as it has run very successfully by others. JT confirmed she had an enquiry from someone attending Open to Question about attending an Alpha course.</p>	
24/03/07	<p><b>Children and Young People</b></p> <p>Nothing extra to add</p>	
24/03/08	<p><b>Safeguarding, Health and Safety and Risk Assessments</b></p> <p>8.1 Safeguarding and DBS Report (see appendix 8.1 and 8.1b). Comprehensive reports.</p> <p>RD asked if there were other church activities in addition to Pop Up Café, CCC and Baby Club to add to the Parish Safeguarding Dashboard. Choir and bellringers were suggested. DR confirmed that everyone needed to comply with the Diocesan safeguarding criteria if in roles of leadership and volunteering, including Tower Captains. If necessary give advance notice to say if no compliance within 4 or 6 months then activity needs to stop. This gives plenty of time for safeguarding to take place.</p> <p>Non church activities included The Well and visiting Bellringers. DR and RD confirmed that leaders of these activities must have and submit evidence of appropriate safeguarding training for these to take place in any of our churches.</p> <p>RD asked for two resolutions relating to the Parish Safeguarding handbook reviews.</p> <p><i>Proposal 1</i></p> <p><i>The PCC has reviewed its procedure for dealing promptly with safeguarding allegations or concerns and agree that the existing COE guidelines, as detailed in the Parish Safeguarding Handbook, remain adequate and appropriate.</i></p> <p><i>Proposed RD, seconded RC, unanimously approved</i></p> <p><i>Proposal 2</i></p> <p><i>The PCC approves the use of social media for its activities and approves Revd David Rowe as the named person accountable for any user</i></p> <p><i>Proposed RD, seconded KB, unanimously approved</i></p>	
24/03/09	<p><b>9 Wider Contacts</b></p> <p>9.1 Diocesan Synod report. Nothing to add yet</p> <p>9.2 General Synod Report. Nothing to add yet</p>	
24/03/10	<p><b>10 Correspondence / AOB</b></p> <p>n/a</p>	
24/03/11	<p><b>Matters for the next Meeting's Agenda</b></p> <p>Safeguarding of Documents</p>	
23/13/12	<p><b>Date and venue of next meetings</b></p> <p>PCC - 13<sup>th</sup> May at the Rectory</p> <p>APCM - 14<sup>th</sup> April at St Andrew's, Langar following the 10.30am HC service.</p>	

	2024 dates: 8 <sup>th</sup> July, 9 <sup>th</sup> September, 11 <sup>th</sup> November, 13 <sup>th</sup> January 2025, 10 <sup>th</sup> March 2025	
	<b>DR closed the meeting with the Lord's prayer at 9.28pm</b>	