

## PCC of the Parish of Wiverton in the Vale

Minutes of the meeting held at 7.00 pm on Monday 14 November 2022 at St Andrew's Church, Langar

Present: Acting Chair: Edward Hine

Churchwardens: Robin Coles, Trevor Simpson, Hilary Tabron

Elected members: Anna Betts, Rosie Dulwich, Nick Perry,

Ex Officio: Katharine Bacon, Reader (Deanery Synod Rep)

Treasurer: Phil Stephenson

Minutes: Jane Travis

Guests: Vivien Hall, Brenda Preece

Apologies: Mick Beazley, Rachel Mitchell, Pam Powell, Mike Raines.

Item		Action
22/11/01	Welcome and opening prayers	
	1.1 EH welcomed everyone and opened the meeting with a prayer.	
	1.2 Apologies received from Mick Beazley, Rachel Mitchell, Pam Powell, Mike Raines.	
	1.3 All agreed an accurate record.	
	Proposal to accept and sign off minutes from 12/09/2022 as an accurate record of the meeting	
	Proposed - NP, seconded - RD, unanimously agreed	
	1.4 Matters arising	
	1.4(1.4) EH reported he had not yet taken any meter readings but will do so shortly. PS confirmed there is a new contract in place now for St Giles gas supply. Langar also has a contract but at a different rate. PS will monitor prices when contracts are due for renewal.	PS
	1.4(5.1) - Sid's licencing had gone very well and it had been good to see Revd Rachel at the service.	
	KB advised that only sermon and readings are now being video'd in services which is making the recording, editing and posting process simpler and quicker.	
	1.4 (5.3) Wreaths and knitted poppies had been well received and the photo of the decorated font at Tythby had been posted on social media	
22/11/02	Churchwardens' or Church Representatives' Reports (see Appendix 2)	
	Full details are documented in the attached appendices.	
	2.1 Colston Bassett Report	
	Nothing to add	
	2.2 Elton report	
	Nothing to add	
	2.3 Granby Report	
	AB advised that the work in the quote on the lightning conductor will be undertaken at a cost of c£690. Carl Andrews had advised that the full work detailed was not required. AB to ask contractor to proceed with work.	АВ

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	AB also advised that she will work her way through the recommendations on essential works detailed in the recent QI report for Granby, asking Carl Andrews for costs on stonework where required. HT had emailed information about people to help with PAT testing etc. AB to report back at next meeting.	АВ
	2.4 Langar report	
	RC reported that 100 children and 40 adults had attended the Langar School Remembrance service held in St Andrews. The service was taken by Emily Brown, head teacher.	
	Penny had helped with stitching repairs to the altar cloth. Eve Corrall had normally undertaken this work. The deaths of Eve and Edna Stanley are a big loss to the Langar church community.	
	2.5 Cropwell Bishop report	
	HT will ask the Parish Council if they can provide any financial help with work on the trees overhanging pavements.	НТ
	HT will apply for grants for the shortfall between the reordering project fund of approx. £105K and the estimated cost of the project which is £120K plus professional fees and contingency. It is likely that £150K may be required in total. The longer the works are put off the more expensive the costs will become as building costs are skyrocketing at the moment.	нт
	2.6 Tythby report	
	RD advised that coffee was served after the service at Tythby for the first time since COVID, it felt like a very positive step forward.	
22/11/03	Finance and Administration (see Appendix 3)	
	3.1 Treasurer's Report and Overview - PS advised there is a minor error in the Granby figures reported in the paperwork and there is approx. £2800 more in their funds.	
	PS also advised that he plans to remove the line in the reports showing group share going forward. This goes back to when there were six individual parishes and each one made a contribution to a general shared pot to cover expenses etc. Now we are one parish it is maybe no longer necessary. Concern was raised that this money funds the cost of the Administrator and group expenses and as such money needs to go into the fund to ensure these costs can be met going forward.	PS
	NP requested that a column showing the group general funds is added to the report showing the individual churches financial information so that it can be monitored more easily. PS to action from January.	PS
	It was agreed to maintain 4 signatories for the CCLA accounts to ensure always two available for signing.	
	PS advised that there is insurance for St Marys at Colston Bassett with Ecclesiastical Insurance.	
	PS advised he is undertaking a training course on Gift Aiding at Jubilee House and he will advise if any of our practices need amending afterwards.	PS
	PS left the meeting at 20:15	
	3.2 Formal Appointment of new Vice Chair and PCC Secretary.	
	EH agreed to become a permanent Vice Chair of the PCC	
	Resolution	
	The PCC agree that EH should become the permanent Vice Chair of the PCC with immediate effect.	

	Proposed- RC, seconded- NP, unanimously agreed	
	Appointing a new PCC Secretary is not of importance at the moment, JT agreed to continue covering minuting meetings until an appointment is made.	
	3.3 Application for Authorised Ministry - Edward Hine	
	After several years EH is now eligible to apply for Authorised Ministry.	
	Resolution	
	The PCC supports the nomination of Edward Hine in his application for Authorised Ministry and if successful will support him in prayer and will welcome his ministry in our parish.	
	Proposed - KB, seconded -RC, unanimously agreed	
22/11/04	Vision and Strategy	
	4.1 JT reported the meeting on 02/11/2022 with Archdeacon Phil had gone well and the revising of the Parish Profile could start.	
	The Diocese are keen that we use some of the upcoming Parish Day to look at information to feed into the Parish Profile and he has briefed Richard Kellett accordingly. Archdeacon Phil had said the post would be advertised on the Diocesan website and also on the CofE Pathways portal.	
	Parish Refresh Day, 10am-3.30pm	
	EH advised he was unable to attend the Parish Refresh Day on Saturday. JT reported that Richard Kellett was to send a programme for the day which will end with communion. Part of the day will focus on the Parish Profile and our vision for the Parish and what we are looking for in a new vicar.	
	Everyone encouraged to come and join in.	
	4.2 Farewell to Rachel	
	The service on 4 December at Langar will be the opportunity to thank and say farewell to Revd Rachel. JT to double check that she and Sid are still able to attend.	JT
	A bring and share finger food lunch will follow the service.	
	It was agreed to give a small gift and a voucher / cheque. The collection, service and lunch for Rachel to be publicised asap through Home teams/ groups.	ALL
	4.3 Interregnum and Parish Profile	
	The PCC agreed that a small working group comprising JT, Sue Macdonald and Nick Perry, should revise the Parish profile following Saturday's Parish Refresh Day to present to the PCC at the January meeting.	JT/SM/NP
	JT reminded the PCC that new photos would be required and to take the opportunity wherever possible to take some. Permission is required from people and slips have already been emailed to the PCC. JT is attending CCC and Baby club to sort out photos. She will also attend Pop Up Café in December.	ALL/ JT
	JT advised that Mike Duff, CPAS and Archdeacon Phil would like to meet with the PCC to review the Parish Profile. Initially they suggested mid December, however, after the next PCC meeting in January is preferable. JT to arrange for end of January.	JT
	EH reminded everyone that it is very important for us all to pray for the process and a new vicar, as well as Sid and Rachel as they finish.	

22/11/05	Worship, Spiritual Growth and Pastoral Care	
	5.1 Service Provision	
	JT advised a couple of changes in the personnel taking services in December. Sally Baylis has now kindly agreed to help out.	
	AB advised that Elisabeth Howard is unable to play at the Granby Carol Service on 18 Dec, could Dorothy Thompson be asked to play?	JT
	HT apologised for not emailing the November poster to everyone, she will do so and one for December.	нт
	5.2 Alpha Course	
	EH reported that the courses are going well. Numbers are not big, 6 at Colston Bassett and 7 at Cropwell Bishop, some of whom are existing church goers but there are new people involved in church as a result which is encouraging.	
	The Holy Spirit week is 26 <sup>th</sup> November and the two groups will meet together. The new videos are well received.	
22/11/06	Community and Outreach	
	6.1 Eco Church (see Appendix 6.1), discussed at the start of the meeting with Vivien Hall attending.	
	VH advised it was a very helpful meeting and recommended that we pursue the programme led by A Rocha. The surveys cover diversity, wild flowers, utilities, worship, building to name but a few.	
	Next year there will be funding available from the Diocese to help churches to be part of Eco church.	
	Each church will need to register and complete the surveys, check at each Home Team. It may need input from several people to complete the surveys.	ALL
	The PCC agreed this should be mentioned as part of our vision in the Parish Profile.	JT/SM/NP
	EH had signed up Colston Bassett a while ago but not pursued it further. He agreed to review the surveys and report back. VH to register and start the process for St Giles, Cropwell Bishop.	EH/ VH
	6.2 Aerial survey of St Marys	
	JT reported that a person from NTU had reapproached us about undertaking an aerial survey of St Mary's churchyard using a drone with a group of volunteers. RM had given permission in 2020 but COVID had prevented it happening. TS had been interested previously.	
	JT sought permission from Jonathan Pickett and it was granted subject to appropriate insurance and following drone guidelines. JT advised Jim Sallis that there are sometimes funerals in the churchyard so he must give notice when the surveys will take place. He has forwarded his insurance and agreed to comply with the drone guidance provided by Jonathan Pickett.	
	Anyone in the parish can join the group.	
22/11/07	Children and Young People	
	7.1 Baby Club	
	HT advised a good response in the first couple of weeks of Baby Club, with 8 families and 11 children attending. The Club has been advertised on Cropwell Bishop Facebook and Wiverton Facebook and by word of mouth. Some of the parents have a WhatApp group to keep people posted about what is happening.	

22/11/08	Safeguarding, Health and Safety and Risk Assessments	
	8.1 Safeguarding and DBS Report (see appendix 8.1 and 8.1b). Comprehensive reports.	
	RD reminded the members of PCC must complete the Domestic Abuse Safeguarding training. PP, KB, HT, RC, JT have already completed the course and TS and EH are booked to do the course in December and January at Jubilee House. The course is also available on line.	PS, NP, AB, MR, MB
22/11/09	Wider Contacts	
	9.1 Deanery Synod updates. Awaiting news on Parish Share for next year. Meetings with groups will be held.	
	9.2 Diocesan Synod report. Report available on line	
	9.3 General Synod Report. Report available on line	
22/11/10	Correspondence / AOB	
	Yvonne Gregory, Community Development Worker, at Rushcliffe Borough Council would like to meet and discuss the communities as the church has a big presence in rural communities. JT, HT and possibly TS to meet, JT to advise date.	JT, HT, TS
22/11/11	Matters for the next Meeting's Agenda	
	Parish Profile	
	Granby organ / alternative music system	
	Set date for APCM	
22/11/12	Date and venue of next meetings	
	NB** please note change in date for January meeting to 16 January	
	16 January, 13 March	
	EH closed the meeting with the grace at 9.00pm	