



PCC of the Parish of Wiverton in the Vale

Minutes of the meeting held at 7.00 pm on Monday 12 September 2022
at St Andrew's Church, Langar

Present: Acting Chair: Edward Hine
Churchwardens: Edward Hine, Trevor Simpson, Hilary Tabron
Elected members: Nick Perry, Pam Powell, Mike Raines

Treasurer: Phil Stephenson
Minutes: Jane Travis

Apologies: Katharine Bacon, Mick Beazley, Anna Betts, Robin Coles, Rosie Dulwich, Rachel Mitchell, Sally Stothard.

Item		Action
22/09/01	<p>Welcome and opening prayers</p> <p>1.1 EH welcomed everyone and opened the meeting with a prayer.</p> <p>1.2 Apologies received from Katharine Bacon, Mick Beazley, Anna Betts, Robin Coles, Rosie Dulwich, Rachel Mitchell, Sally Stothard.</p> <p>1.3 All agreed an accurate record.</p> <p><i>Proposal to accept and sign off minutes from 11/07/2022 as an accurate record of the meeting</i></p> <p><i>Proposed - HT, seconded - MR, unanimously agreed</i></p> <p>1.4 Matters arising</p> <p>1.4(3.2) PS reported that having sent out reminders all meter readings arrived on time.</p> <p>A reminder to all churchwardens and representatives to take meter readings before and after funerals through the winter to provide data for monitoring fuel use and costs over the coming months.</p> <p>PS advised that Langar church is now registered with Parish Buying and is signed up for a fixed cost for 2 years. PS is waiting to hear where contracts are for Cropwell Bishop.</p> <p>Are churches covered by a fuel cap? PS is monitoring the situation and will report when he gets confirmation.</p> <p>1.4(10.1) - Commonwealth War Graves Signs - HT advised that no-one has volunteered to take this on for Cropwell Bishop at the moment and the approval of the faculty for re-ordering works takes priority.</p> <p>TS had circulated an application in respect of the Commonwealth War Grave at St Andrew's Langar, on 18th July 2022 to members of the PCC showing the position of the sign on the entrance post.</p> <p><i>Resolution</i></p> <p><i>To apply for the erection of a Commonwealth War Graves sign on the entrance pillar to (name the church) St Andrew's Church, Langar as paperwork submitted to the PCC on 18th July 2022.</i></p> <p><i>Proposed PP, seconded HT, unanimously agreed</i></p>	<p>ALL</p> <p>PS</p>

Signed Name Office Date

	<p>6.3 Vivien Hall has volunteered to help with Eco Church</p> <p>6.5 NP reported a successful time at Ride and Stride on Saturday, good weather, plenty greeters in churches, though less riders than in previous years. NP cycled over 70 miles and covered 48 churches. To date over £700 raised. Thanks and well done offered from the PCC to NP for his endeavours.</p> <p>10.2 PS reported that his monthly broadband cost is less than previously advised, so the amount he will claim each month will also be less. PS thanked the PCC for their contribution to his expenses as Treasurer.</p>	
22/09/02	<p>Churchwardens' or Church Representatives' Reports (see Appendix 2)</p> <p>Full details are documented in the attached appendices.</p> <p>2.1 Colston Bassett Report</p> <p>Nothing to add</p> <p>2.2 Elton report</p> <p>3 people had attended the reflection and time of prayer for the Queen on Sunday morning.</p> <p>2.3 Granby Report</p> <p>JT advised that she is in contact with Cropwell Bishop Methodist Church about the future of their organ when the Chapel closes later in the year. Dorothy Thompson has been in contact with an organ specialist who has given an estimate of c£4000 to dismantle and relocate the organ to Granby should this be required. The organ is in good condition and would cost in the region of £90,000 to build.</p> <p>PP advised she had a keyboard which could be used.</p> <p>2.4 Langar report</p> <p>TS advised that there is a hope to continue with Pop Up café through the winter, especially while there is no village hall available in Barnstone. As Langar church is used on the first Sunday of the month the heating will need to be on over the weekend anyway. 9 people attended the reflection and time of prayer for the Queen on Sunday afternoon</p> <p>2.5 Cropwell Bishop report</p> <p>HT advised the safer recruitment process is underway to appoint parent helpers for the new Mums and Little Ones Drop in Café which hopes to start on a Friday morning. RD is awaiting advice on staffing numbers from Southwell.</p> <p>Having received approval of the faculty for the reordering works the project is out to tender so that an up-to-date cost can be ascertained. The expectation is that costs will have risen significantly in the intervening period.</p> <p>2.6 Tythby report</p> <p>EH offered help for RD who would like to undertake training for leading prayers. He handed over a useful book and suggested looking at templates which are available online.</p> <p><i>Resolution</i></p> <p><i>To apply for a faculty for the proposed works set out in the Quinquennial inspection, based on the quotation 22083 received from B A Roofing and Property Maintenance on 23/07/2022</i></p> <p><i>Proposed MR, seconded PP, unanimously agreed (6 votes)</i></p>	RD

	<p>NP advised that numbers watching the online services have dropped considerably, to less than a handful most weeks. He questioned whether this was good use of time and human resources now that people have returned to attending church regularly. It takes approx. 3 hrs for editing and uploading each week. NP to speak with KB</p> <p>5.2 Alpha Course</p> <p>EH confirmed there would be two Alpha courses running from 14th and 15th September in Cropwell Bishop and Colston Bassett respectively.</p> <p>PCC members were asked to invite people to attend as this is an effective and welcoming introduction to the course.</p> <p>5.3 Wreaths for Remembrance Sunday</p> <p>Following the request for more sustainable wreaths for Remembrance this year, JT to order two packs of wicker wreaths. Churches can use the wreath base for Christmas and other decorations too.</p> <p>Home teams to ask Parishioners to knit / crochet red poppies to decorate the wreaths - patterns included in the report.</p>	<p>NP</p> <p>ALL</p> <p>JT</p> <p>HOME TEAMS</p>
22/09/06	<p>6.1 Winter Support</p> <p>EH thanked PS for his report. Following discussion it was agreed that churches can offer a cool oasis during very hot summer days it was impractical and very expensive to be able to offer a warm place in the winter months on a frequent basis.</p> <p>Instead churches to work with local parish councils to support any initiatives they have for offering village halls as warm spaces.</p> <p>Existing events such as Pop up café, CCC and the proposed Mums and Little Ones Drop in Café can be promoted as warm spaces to enjoy and socialise in.</p>	HOME TEAMS
22/09/07	<p>Children and Young People</p> <p>JT to arrange baptism anniversary cards to be sent out a year after the baptism</p>	JT
22/09/08	<p>Safeguarding, Health and Safety and Risk Assessments</p> <p>8.1 Safeguarding and DBS Report (see appendix 8.1 and 8.1b). Comprehensive reports.</p> <p>NP pleased to see in the report from RD that lone working can be a possibility. RD to check current lone working policy and check if it needs reviewing and updating.</p>	RD
22/09/09	<p>Wider Contacts</p> <p>9.1 Deanery Synod updates. No report available</p> <p>9.2 Diocesan Synod report. Report available on line</p> <p>9.3 General Synod Report. Report available on line</p>	
22/09/10	<p>Correspondence / AOB</p> <p>10.1 JT to upload Alpha poster and request for poppies to Wiverton Facebook page.</p>	JT
22/09/11	Matters for the next Meeting's Agenda	

22/09/12	Date and venue of next meetings 14 November at 7.00pm at St Andrews, Langar - EH to chair, 9 January, 13 March	
	EH closed the meeting with the grace at 9.08pm	

Report for Wiverton in the Vale PCC Meeting of 12 September 2022

Appendix 1 – for the church of St John the Divine, Colston Bassett

Author: Edward Hine

Mission and Ministry (Growing disciples Wider, Younger, Deeper)

1. The Radcliffe on Trent male voice choir on 30th July at St John's was well received by both the choir and audience.
2. We have a full programme of services over the next 4 months including Village Thanksgiving [18/9], Harvest Festival and lunch [16/10], Remembrance [13/11] & Carol Service with Mayor [11/12]
3. We are having bacon rolls and coffee after our 9am BCP HC on 11th September.

Churchwarden's / Church representative's Report

Events:

1. We have a Home Team meeting next Monday

Maintenance and Fabric:

1. Carl, our architect, is producing a detailed specification of works to St Mary's so we can get a faculty and go out to tender.
2. Carl has inspected for our Quinquennial survey on St Johns .

Finance:

1. Nothing to report

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Appendix 2.2 – for the church of St Michael and All Angels, Elton-on-the-Hill

Author: Pam Powell

Mission and Ministry (Growing disciples Wider, Younger, Deeper)

1. In the week of 18th July, when we were suffering in temperatures of up to 42C the church was left unlocked for the benefit of anyone needing somewhere cool. The temperature inside the church did not go above 26C at any point. The village was notified via our Facebook group and many people expressed their appreciation even though I don't know who, if anyone, used it.
2. Rae Cumberland has again expressed an interest in helping the church and has agreed to be a key holder. When she returns from holiday, I intend to ask her if she would like to join the PCC.

Churchwarden's / Church representative's Report

Events:

1. none

Maintenance and Fabric:

1. The Churchyard continues to be maintained by volunteers, principally Don Masson and Rae Cumberland's son

Finance:

1. Nothing to report.

Report for Wiverton in the Vale PCC Meeting September 2022

Appendix 2.3 for the Church of All Saints, Granby.

Author: Anna Betts

Mission and Ministry (growing Disciples Wider, Younger, Deeper)

The Church services continue with one service a month and is well attended. The church continues to be open 24/7

Church Representative

A meeting was held in August, which was well attended.

Agenda - General house keeping and Church maintenance.

Also, discussed the Church Service arrangements up to the end December 2022.

The local Christmas Cheer event will be held on the 3rd December 2022, donations from the concert are gifted to the Church.

Harvest Festival

A banner has been purchased advertising the Harvest Festival.

Flyers have been printed, and will be delivered to each house in the village to encourage participation.

Maintenance and Fabric

The church organ has been deemed un- repairable. We are looking for a replacement organ as a short -term measure or sound system, going forward.

Advice has been sought and this will be followed up in the new- year.

The local plumber who maintains the Church boiler has retired. A replacement plumber has been found and he is being brought up to speed on the maintenance of the old boiler, before he takes on the work.

The quinquennial inspection took place in August and we are awaiting a report.

On the day of the inspection we were advised that some work needed doing and a request has been made for a quote to repair some masonry around a doorway.

Finance

Nothing to report

Report for Wiverton in the Vale PCC Meeting of 12 September 2022

Appendix 4 – for the church of St Andrew, Langar & Barnstone

Author: Robin Coles

Mission and Ministry (Growing disciples Wider, Younger, Deeper)

1. St Andrew's remains open 24/7 for worship and private prayer.
2. Contacts are being maintained with the wider church community in Langar and Barnstone.
3. There have been 3 weddings, a funeral and a memorial service since the last PCC
4. The School held its leaving service in July at which the Area Dean presented Bibles to all the leavers.
5. The Café may continue through the winter (see below)

Churchwarden's / Church representative's Report

Events:

- 1 There were nearly 40 at the Pop-up-Café in August and with the Village Hall now closed we hope we can gain a few who might have gone to the Vale Market Café on the second Saturday. We are considering trying to run through the winter to give some continuity, as neither Langar nor Barnstone provide any other Café-type situation where local people can meet socially to catch up, and enjoy a cup of coffee/tea together and perhaps a piece of cake or a savoury something. Among the 30 at the September Café an overwhelming majority were in favour of us carrying on through the winter even if they had to come in their overcoats! Hopefully they won't have to as apart from January, first Saturdays are followed by first Sundays for which the church will be heated on the Saturday.
- 2 The Civic service, to mark the commencement of the Mayoralty of the new Mayor of Rushcliffe took place as planned on 17th July at 2 pm
- 3 The Tuesday morning Post Office has decided to relocate to Langar Hall, but will use the Church when the Hall is not available. Brownies (Tuesday evenings in Term time) plus Knit & Natter (last Thursday of the month 2-4) are now booked to take place in St Andrew's. Please note for funeral and meeting arrangers. They have brought with them from the Village Hall five storage cupboards for the duration of their stay – they are housed in the N Transept.
- 4 St Andrew's has been booked as a Polling Station on Thursday, 4th May 2023 for Borough and Parish Council elections.

Maintenance and Fabric:

A further section of the Churchyard wall at the bottom (South) has collapsed. Carl has been to visit and is preparing revised documents for the repair of both sections.

Finance:

1. Nothing to report.

Report for Wiverton in the Vale PCC Meeting of 12 September 2022

Appendix 5 – for the church of St Giles, Cropwell Bishop

Author: Hilary Tabron

Mission and Ministry (Growing disciples Wider, Younger, Deeper)

1. The Tuesday house group resumed meetings on 6th September
2. Coffee, Cake and Chat continues on Wednesday mornings, welcoming people of all ages as well as the Bellringers within the 'Places of Welcome' scheme. Cross stitching continues as an optional activity. There was a two week break in August, but otherwise numbers have held up, including among families.
3. Processes are underway to consider a separate Baby Group on Friday mornings, for which the already-approved Risk Assessment for Mums and Babies within Coffee, Cke and Chat could apply, with approval. Families would still be welcome on Wednesday mornings.
4. Alpha will be offered at Hilary's home on Wednesday evenings as an alternative to the Colston option.
5. The contacts maintained with the people on our radar continue and are very much appreciated.
6. Monthly HC services well supported.
7. The Joint Churches' Choir meets weekly on a Thursday evening, and is currently preparing for St Giles' Harvest Festival in September and Evensong in October. Additional singers welcome, especially with inclusion at Carol Services, booked across three of our churches in the Parish, in mind.

Churchwarden's / Church representative's Report

Events:

Baptisms – Since last report we have had six baptisms: two sisters aged 0 and 1, and two brothers aged 8 and 14 plus two adult godparents, and we look forward to ongoing contact with them.

Funerals – Since last report there has been one funeral service followed by burial for a village resident plus two interments of cremated remains following earlier services at crematoria.

I was invited to the Induction Service for new Methodist Minister Rev'd Tom Morris, on 30th August and to represent Wiverton in the Vale in a word of welcome. With Cropwell Bishop Methodist Church due to close in two months' time it seemed especially significant to demonstrate fellowship between denominations.

Following the death of Queen Elizabeth II a Service of Prayer and Reflection was held on Sunday 11th September, and a Book of Condolence is available in St Giles' for villagers to sign.

Maintenance and Fabric:

1. We are delighted to have received a Faculty for the reordering project, with a requirement that a conservator will advise and supervise the work on the medieval pews. We are in a re-tendering process for a main contractor, and a conservator has visited to quote for that aspect of the work.
2. Work on the minor repairs agreed with CDM Steeplejacks is scheduled to begin 16th September, three days worth. Their start date is dependent on suitable weather in the run up for them to complete their present job.

Finance:

1. Nothing to report

Report for Wiverton in the Vale PCC Meeting of 12th September 2022

Appendix 2.6 – for the church of Holy Trinity, Tythby cum Cropwell Butler

Author: Mike Raines.

Mission and Ministry (Growing disciples Wider, Younger, Deeper)

1. Contacts are being maintained with the church community of Cropwell Butler. Monthly service schedules are being posted on the village hall notice board.

Churchwarden's / Church representative's Report.

Events:

1. The church is locked and remains closed between services.
2. Barry Garner will conduct the remaining Morning Prayers of the year on 25th September and 23rd of October.
3. No further update from Amanda Redgate regarding the Chancel Repair Liability issue – will chase her up again.
4. My fellow representative Rosie Dulwich asks if there is any local or Diocesan training for conducting Intercession Prayers.
5. I will present the PCC with a resolution for List B Faculty application for the external repairs to Tythby Church as described in the 2019 Quinquennial Report between pages 9 – 16. An acceptable quote of £2150.00 has been received from BA Roofing and Property Maintenance who conducted similar work at Granby.

Maintenance and Fabric:

1. As per previous report, Graham Morley Electrical has now supplied and fitted:
 - a) Two altar convector heaters.
 - b) Emergency EXIT unit over the main door.
 - c) 26 x LED replacement lamps.

Invoice for £1113.60 received and paid.

Finance: Nothing to report.

Faculty application for exterior works at Tythby Church.

This resolution requests PCC permission to apply for a faculty for exterior repairs to Tythby Church as requested by our Architect Mr Carl Andrews in his November 2019 Quinquennial Report. Details of the required works and accompanying photographs are described between **pages 9 – 16** of the report and itemised separately in the attached quote.

The PCC will be voting for the above works in the knowledge that it will come before the DAC and Archdeacons for their approval. These recommended works are supported by the following documents:

- 1) 2019 Quinquennial Report.
- 2) Quote for works from BA Roofing and Property Maintenance for £2150.00. Reference 22083 dated 23rd July 2022.
- 3) Email confirmation from Carl Andrews that these works fall under List 'B.'
- 4) Email confirmation from BA Roofing and Property Maintenance that they can follow the recommended mortar specification by Carl Andrews.

Signed:

Date:

In Favour:

Against:

Carl Andrews (carl.andrews@soularchitects.co.uk)To:you [Details](#)

Michael,

List B will require Archdeacon approval, this is usually a very quick process and Jonathon Pickett can help sort this out.

You will need the contractor to confirm the mortar mix as it should be 1:3 lime / sand mortar. Preference would be for lime putty over NHL 3.5.

Regards

Carl Andrews

BA DipArch RIBA AABC IHBC EASA

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From: Michael Raines <cldraines@netscape.net>

Sent: 24 July 2022 22:24

To: Carl Andrews <carl.andrews@soularchitects.co.uk>

Subject: Fwd: quote for general repairs Tythby church Ref22083

Hi Carl,

It's taken a long time to organize this repair work to the exterior of Tythby Church, due to covid and finding somebody to take on small tasks/works. This comprises repairs as per attached quote and ones you noted between pages 9 to 16 of our 2019 Quinquennial Report.

We have already cleared the outside walls of all ivy so we can see the true extent of any underlying damage.

All this work was classed as B, so I assume we can go ahead with these repairs?

Best wishes,

Michael Raines

Representative for Holy Trinity Church, Tythby cum Cropwell Butler

Tel: 01949 844105

Mob: 07831 227271



Holy Trinity Church, Tythby

Quinquennial Inspection

November 2019

soul  spirit and place
architects

1. Name of Church, Diocese

Holy Trinity Church, Tythby
Nottingham & Southwell Diocese,

2. Inspecting Architect

Carl Andrews RIBA AABC IHBC EASA

Soul Architects Ltd

13 Sparken Hill

Worksop

Nottinghamshire

S80 1AX

01909 500710

carl.andrews@soularchitects.co.uk

3. Date of Inspection, Date of Previous Inspections, Weather

The inspection was carried out on the 12th November 2019. The weather was cold and overcast. The temperature was approximately 7°C.

Previous Inspections:

2014 Rosamund Nicholson

4. Brief Description of Building (Listing Description)**4.1 Church of the Holy Trinity***Grade I*

Church. C14 with C18 and C19 alterations. Mainly thinly-coursed rubble with quoins, with some deeply-coursed later work. Lead roofs except slate north aisle roof and tower roof. Two-bay nave with C19 north aisle, lean-to south aisle with porch, 2-bay chancel, west tower. The south aisle has a single large C18 cambered-headed window to its west, south and east sides, each with leaded glazing. 2-light chancel windows (north and south) with square heads and Perpendicular tracery and an arched doorway on the south side. 3-light C19, arched, east window with intersecting tracery. The west tower has an C18 window as south aisle. The tower has a late C19 brick upper part with small lancets and a hipped slate roof.

Interior: C14, 2-bay, double-chamfered south arcade. C19, 2-bay north arcade. Georgian furnishings: raking rear gallery with panelled front supported on a central brick pier which goes through to the roof and is panelled; combined,

panelled pulpit and reading desk; chancel rail with slender turned balusters; panelled box pews to south and squire's pew. Bench with poppy head. Octagonal font with inscription on the panels: T.S.R.D. 1.6.6.2. This may be a re-carved medieval font.



North Elevation



South Elevation

4.2 Churchyard Wall*Grade II*

Churchyard perimeter wall. Probably C18. Blue Lias coursed rubble with flag coping. Small gateway on east side with small returns to steps. Later gateway in south-west corner. The wall is up to 2 metres high and runs continuously around all four sides of the church.

4.3 Chest Tombs and Headstone*Grade II*

Two chest tombs and one headstone. 1. Gritstone chest tomb with square fluted corner strips, flat top and raised oval panel in west end, to: Joseph Marriott jnr. d.1801. Signed S. Squires. 2. Similar to above with oval panels, to: Joseph Marriott and Mary his wife d.1790 aged 66, and 1808 aged 76. Also Hannah and Elizabeth, their daughter d.1744 and 1808. 3. Slate headstone with ornamental lettering to Henry Boot d.1728. At the bottom is inscribed 'Mr Francis Boot erected this stone at his own charge'.

4.4 Group of Headstones*Grade II*

Group of 13 headstones. C18 and early C19. Slate: 1. Rectangular with ornamental scrollwork, to: Sarah wife of John Marriott d.1760. 2. Large, rectangular, with ornamental foliage and flowers, to: Richard Porter d.1815. 3. Shaped, classical with scrolled decoration, to: Richd. Porter d.1798 aged 92 years. Signed "Wood". 4. Rectangular, classical, to: Mary wife of Richard Porter d.1783. 5. Shaped with classical decoration, to: John Skinner d.1803 aged 73 years. 6. Shaped with an oval panel with radiating rays, to: Elizabeth wife of John Skinner d.1796. 7. Shaped with ornamental scrollwork, to: Mary, daughter of Robert and Elizabeth Brett d.1791 aged 17 years. 8. Tall, shaped with simple decoration, to: Elizabeth daughter of William and Hannah Smith d.1794 aged 19 years. 9. Simple decoration, to: Wm. Smith d.1782. 10. Wide, shaped with scroll decoration with vases and 2 shield-like panels, to: William Ridge d.1798 and Elizabeth relict of William Ridge d.1799. Signed "Wood". 11. (Against the east wall). Rectangular with scrolled decoration. to: Richard son of Richard and Elizabeth Birkitt d.1753. Signed 'Sparrow'. v 12. Facing west, with a round-faced winged angel, to: William Spybye d.1723 Jan 1(7?). 13. Facing west. Similar to above, to: Mary wife of William Spybye d.1723 April 26.

5. Limitations

This is a general report only, as is required by the Inspection of Churches Measure, 1955. It is not a Specification for the execution of the work and must not be used as such. The architect is willing to draw up the Specification and to carry out all work necessary to assist the PCC in applying for Faculty approval, and to direct the execution of repairs.

This report is based on the findings of an inspection made from the ground or other places which can be easily reached, to comply with the Diocesan Scheme under the Inspection of Churches Measure, 1955, as amended by the Care of Churches and Ecclesiastical Jurisdiction (amendment) Measure 2015.

It is emphasised that the inspection has been purely visual. We have not inspected woodwork or other parts of the structure which are covered, unexposed or inaccessible and we are therefore unable to report that any such part of the property is free from defect.

6. Works Completed Since Previous QI

Not known

7. General Condition

The church appears to be reasonably well maintained with several issues of general maintenance that need to be addressed including PAT testing and the annual inspection of fire fighting equipment.

There is a persistent damp issue with the North Aisle which is a later extension. The ground has been reduced partially against the external wall but steps up to the east where marked graves limit access. A 'French Drain' in this location would help move ground water away from the structure.

The defects identified within the inspection report have been classified with the following urgencies, in line with the Church Care Guidance Note:

- | | |
|----------|---|
| A | Urgent, requiring immediate attention |
| B | Requires attention within 12 months |
| C | Requires attention within the next 18 – 24 months |
| D | Requires attention within the Quinquennial period |
| E | A desirable improvement with no timescale |
| M | Routine items of maintenance |

8. Recommendations

8.1 Urgent (Category A)

- 11.7 Clear vegetation growth from the gullies.
- 25 Arrange for PAT testing to be carried out.
- 28 Arrange for firefighting equipment to be inspected and tested.
- 32 Clear vegetation growth from the steps.

8.2 Work Within the Next Twelve Months (Category B)

- 10.5 Replace the slipped and missing tiles with new plain tiles.
- 11.6 Prepare and decorate the cast iron gutter and downpipe.
- 11.7 The French drain should be extended to include the east end of the north aisle.
- 12.7 Cut off the ivy growth and carefully remove from the masonry once dead.
- 12.8 Pack the open void and point with lime mortar
- 12.9 The lead abutment flashing is to be removed and replaced with new lead.
- 12.10 Rake out and point the open joints to the parapet.
- 12.13 Remove the vegetation growth to the buttress and point the open joints.
- 30 The PCC are to arrange for an asbestos survey to be completed. The report should be retained at the church.

8.3 Work Within the Next Two Years (Category C)

- 12.2 Remove the loose mortar to the south side of the window and point with lime mortar.
- 13.3 Prepare and decorate the timber door.
- 19.4 Hack off and repair damaged plaster.
- 19.5 Remove loose plaster and repair with new to match.
- 32 Arrange for an arborological survey to be completed.

8.4 Work Within Five Years (Category D)

-

8.5 A Desirable Improvement with No Timescale (Category E)

-

8.6 Maintenance Items, Works for Disabled Access (Category M)

-

Maintenance Between Inspections

Although the Measure requires the Church to be inspected by an architect or other suitably qualified person every five years, it should be realised that serious trouble

may develop between surveys if minor defects, such as blocked gutters and downpipes, displaced slates and tiles, and leaking pipes are left unattended.

The following link to the Churchcare website provides guidance and advice on a wide range of issues which impact on your church building including day-to-day maintenance, health and safety and security.

<http://www.churchcare.co.uk/churches/guidance-advice/looking-after-your-church>

The Construction (Design and Management) Regulations 2015

The PCC are reminded that construction and maintenance works undertaken may require the appointment of a competent Principal Designer, Designer and Principal Contractor.

On the 6th April 2015 the new Construction (Design and Management) Regulations 2015, (CDM 2015) came into force. The 2015 edition replaces the previous 2007 regulations. The new regulations replace the role of CDM Coordinator with a Principal Designer for the planning, managing, monitoring and coordination of pre-construction phase health and safety.

As the church architect I will advise you accordingly when you want to undertake any repairs.

Insurance

The PCC are reminded that the insurance cover should be index-linked so that adequate cover is maintained to guard against inflation. It is imperative that the basic sum insured is adequate at the inception of index linking.

The PCC's insurers may be expected to provide free advice upon the appropriate level of cover. However, an independent assessment of the insurers' recommendations should be considered.

9. Archaeology

Nothing to report

10. Roofs

10.1 Tower Roof

The roof is covered with a hipped roof with finial to the apex and weathervane. The roof has a corbeled brick eaves to all sides and is covered with regularly coursed slate with lead roll hips to each corner.

10.2 Nave Roof

The shallow pitched roof is covered with lead with an eaves to the north and south sides. Projecting timber verge to the east gable and abutment flashing to the tower.

The roof has lapped lead sheets with hollow rolls

10.3 Chancel Roof

The shallow pitched roof is covered with lead with projecting eaves to the north and south sides. The lead covering has raised upper section with drips to each slope and solid lead rolls.

There is an abutment flashing to the Nave gable and a timber verge to the east gable

10.4 South Aisle Roof

The single pitched roof is covered with lead with a projecting eaves to the south and a lead abutment and upstand to the Nave. The lead has lapped sheets with hollow lead rolls.

There is a lead covered verge to the east and west gables.

10.5 South Porch Roof

The pitched roof is covered with plain tiles to the east and west slopes with mortar bedded ridge tiles. Mortar abutment to the South Aisle and the east gable.

There are one or two areas of slipped and missing tiles which will need to be replaced.



Replace the slipped and missing tiles **B** with new plain tiles.

10.6 North Aisle Roof

The single pitched roof is covered with regularly coursed slate with projecting eaves. The slate roof abuts the Nave slope with a lead flashing. The east and west parapet abutments have mortar verges.

11. Rainwater Goods Etc**11.1 Tower Roof**

To all four sides of the tower there is a cast iron eaves gutter carried on metal brackets. There is a single lead down pipe and hopper to the south side discharging over the lower roof slopes.

11.2 Nave Roof

No gutters to the nave roof slopes.

11.3 Chancel Roof Gutters

To the north and south slopes there is a half round cast iron gutter supported on fascia brackets. The gutters discharge into lead hoppers (dated 1895) located on the east elevation. The north gutter is in cast iron and the south gutter is formed in lead.

Both downpipes discharge over open gullies.

11.4 South Aisle Roof Gutters

There is an overhanging timber eaves with half round cast iron gutter which wraps around the east end, the gutter is carried on rafter brackets with a single down pipe with hopper to the in the corner.

The downpipe discharges over an open gulley.

11.5 South Porch Gutters

No gutters to the porch roof slopes.

11.6 North Aisle Roof Gutters

To the eaves there is a half round cast iron gutter carried on fascia brackets with a single downpipe to the east end. The downpipe discharges over a lower gulley. The gutter and downpipe are in need of decoration.



Prepare and decorate the cast iron gutter and downpipe. **B**

11.7 Surface Water Drainage

There is an incomplete French drain to the perimeter of the church. If possible, the drain should be completed to ensure ground water is moved away from the building.

At the time of inspection, the gullies generally appeared clear and free flowing although some vegetation growth needs to be cleared. The location and extent of the below ground drainage system is unknown.



The French drain should be extended **B** to include the east end of the north aisle.



Clear vegetation growth from the **A** gullies.

12. Walling

12.1 Tower

The simple squat tower to the west is constructed in random coursed stone at low level with a single buttress to the south corner. The upper section of the tower is constructed in red facing brick with a corbelled brick eaves.

There is a single slim lancet window to each face of the tower with a cant brick surround. Each opening has timber louvers.

North Elevation

Aisle roof abutment.

East Elevation

Nave roof abutment.

South Elevation

Partial abutment with the aisle roof.

West Elevation

Incoming electrical supply with cable dropping to low level.

12.2 South Aisle West Elevation

The lean-to gable elevation is constructed in random coursed walling with a single central window with a simple stone surround. Lead covered cill.

There is some cement mortar and cracking to the south side of the window, the loose mortar should be removed and pointed in lime.



Remove the loose mortar to the south side of the window and point with lime mortar. **C**

12.3 South Porch

The porch is constructed in coursed random stone under a projecting eaves to the east and west slopes. The south gable and parapet are constructed in red facing brick. There is a simple central arched opening with a brick arched head.

12.4 South Aisle South Elevation

The elevation is constructed in coursed random stone under a timber eaves. The porch is located to the west end of the aisle.

There is a single window with a simple stone surround and a single light with an arched head. Lead covering to the cill.

There are stone buttresses to the east and west corners.

12.5 South Aisle East Elevation

The lean-to gable is constructed in coursed random stone with a lead verge.

There is a single central window with a single light and arched head over. Lead covering to the cill.

12.6 Chancel South Elevation

The elevation is constructed in coursed stone under a projecting eaves. There are two windows and a central door.

Both windows have stone surrounds with two lights divided with stone mullions and tracery over. Each window has a flat arched head. Lead covering to the cill.

The single door has a simple stone surround with arched head.

12.7 Chancel East Elevation

The gable elevation is constructed in coursed random stone with a lead clad verge. There are grave markers standing against the wall at low level.

There is a large single window with three lights divided by stone mullions with 'Y' tracery. Simple stone surround with an outer brick reveal.

There is ivy growth to the south corner which needs to be cut back and removed.



Cut off the ivy growth and carefully **B** remove from the masonry once dead.

12.8 Chancel North Elevation

The elevation is constructed in coursed stone under a projecting eaves.

There is a single central window with stone surround with two lights divided with stone mullions and tracery over. The window has a flat arched head. Lead covering to the cill.

There is a hole at high level which need to be filled and pointed.



Pack the open void and point with lime **B** mortar.

12.9 Nave East Elevation

The elevation is largely obscured by the Chancel. The gable rising above is in red facing brick with a deep lead upstand. There is an overhanging verge with lead drip. The lead abutment with the North aisle has slipped leaving an area of exposure.



The lead abutment flashing is to be removed and replaced with new lead. **B**

12.10 North Aisle East Elevation

The lean-to gable elevation is in coursed stone with parapet and a simple stone capping. Low level plinth.

There is a single central window with two lights divided by a stone mullion with tracery over. There is a simple stone surround with arched head and hood moulding over.

There are open joints to the parapet capping which is in need of pointing.



Rake out and point the open joints to the parapet. **B**

12.11 North Aisle North Elevation

The elevation is constructed in coursed stone under a projecting timber eaves. Low level plinth.

There are two windows each with two lights divided by a stone mullion with tracery over. Each window has a simple stone surround with arched head and hood moulding over.

The ground level has been reduced against the full length of the elevation with the exception of the east end (see 19.4).

The North Aisle is 19th C and may include cement in the construction.

12.12 North Aisle West Elevation

The lean-to gable elevation is in coursed stone with parapet and a simple stone capping. Low level plinth.

12.13 Nave North Elevation

There is a short length of elevation visible at the west end. The elevation is constructed in coursed random stone under a projecting eaves. There is a buttress to the west corner.

There is vegetation growth to the buttress which will need to be removed and the open joints pointed.



Remove the vegetation growth to the buttress and point the open joints. **B**

12.14 Nave West Elevation

The west elevation abuts the tower and is constructed in coursed random stone under a projecting verge with lead drip. There is a buttress to the north corner. There is a single window with a simple stone surround and arched head with lead cover cill.

13. Doors

13.1 South Porch Outer Doors

Within the simple arched opening there is a pair of simple vertical timber boarded doors. The timber doors and frame are painted.

There is a level threshold from the tarmac footpath.

13.2 South Porch Inner Doors

There are a pair of panelled timber doors with fixed over panel in a simple plastered arched opening. There are three panels to each door. The doors, frame and over panel are painted.

There is a level threshold from the porch into the church.

13.3 Chancel South Door

There is a single decorative timber door within a simple stone surround with level threshold. The decorative timber door is covered with metal studs with timber frame.

There is a level threshold with the tarmac path.

The timber door needs decoration.



Prepare and decorate the timber door. **C**

14. Windows

14.1 Tower Belfry Windows

To all four sides of the tower there are simple single windows with arched heads and brick surrounds. The openings have internal metal guards. Brick cills.

14.2 South Aisle East Window

The single window has a simple stone surround with arched head. The window has a single light glazed with clear leaded glass with a single metal opening ventilator. The window is supported on internal ferramenta.

Lead covered cill.

14.3 South Aisle South Window

The single window is in a simple stone surround with arched head. The window has a single light glazed with clear leaded glass with a single metal opening ventilator. The window is supported on internal ferramenta.

Lead covered cill.

14.4 South Aisle East Window

The single window has a simple stone surround with arched head. The window has a single light glazed with stained leaded glass. The window is supported on internal ferramenta.

Lead covered cill.

14.5 Chancel South Windows

There are two windows each with two lights divided with stone mullions with tracery over. The windows have simple stone surrounds with flat heads. The

windows are glazed with clear leaded glass. There is a single opening ventilator to the west window. Lead cover cills.

The windows are supported on internal ferramenta.

14.6 Chancel East Window

There is a large central window with three lights divided with stone mullions with 'Y' tracery. There is a simple stone surround with a brick outer reveal and arched head. The windows are glazed with stained leaded glass.

The glazing is supported on internal ferramenta.

External metal window guard.

14.7 Chancel North Window

There is a single window with two lights divided with a stone mullion with tracery over. The window has simple stone surrounds with flat heads. The windows are glazed with clear leaded glass. There is a single opening ventilator.

The windows are supported on internal ferramenta.

14.8 North Aisle East Window

There is a single central window with two lights divided with a stone mullion with tracery over. The window has a simple stone surround with hood moulding.

The windows are glazed with clear leaded glass supported on internal ferramenta.

14.9 North Aisle North Windows

There are two windows each with two lights divided with stone mullions with tracery over. The windows have simple stone surrounds with hood mouldings.

The windows are glazed with clear leaded glass supported on internal ferramenta. There is an opening ventilator to the east window.

14.10 Nave West Window

The single window has a simple stone surround with arched head. The window has a single light glazed with clear leaded glass with a single metal opening ventilator. The window is supported on internal ferramenta.

Lead covered cill.

15. Tower

The tower is accessed from the west gallery from an aluminium ladder through a timber access hatch.

The timber floor is boarded. There is a timber bell frame supporting two bells.

The walls to the tower are in red brick. The hipped roof structure is exposed with a central timber beam and post supporting common rafters. Exposed wall plate to the perimeter.

16. Clock and Enclosure

- 16.1 The church does not have a clock.

17. Roof Structures, Ceilings

17.1 Nave

The nave roof is pitched and carried on three principal trusses with timber purlins either side of a central ridge beam. Exposed common rafters support timber boarding above.

There is a simple timber cornice cloaking the wall plate to the north and south sides.

17.2 South Aisle

The single pitched roof is carried on two timber trusses, with a single purlin carrying common rafters supporting timber boarding above.

17.3 South Porch

The ceiling is plastered following the line of the roof structure.

17.4 North Aisle

The single pitched roof is carried on three timber trusses, with a single purlin carrying common rafters supporting timber boarding above.

17.5 Chancel

The ceiling is plastered and painted.

18. Floor Structure

18.1 Nave

The Nave floor is level with the North and South Aisles and the Chancel. The solid floor is paved with stone flags. Fixed high-quality timber box pews on raised pew platforms either side of the central aisle.

There is a cross aisle between the north and south towards the west.

The central walkways are covered with carpet.

There is a timber gallery at the west end with access from a ladder located in the toilet. The toilet area has a stone flag floor.

18.2 South Aisle

The floor is level with the Nave and the South Porch. The solid floor is paved with stone flags. Fixed high-quality timber box pews on raised pew platforms extend from the Nave.

There is an east altar with a raised timber platform and fixed altar rail.

18.3 South Porch

The floor is level with the churchyard and the South Aisle. The floor is covered with stone flags. Stone benches to the east and west walls.

18.4 North Aisle

The floor is level with the Nave. The solid floor is paved with stone flags. Fixed pews on raised pew platforms with aisle to the north wall.

The main walkways are covered with carpet.

The kitchen area and enclosure is located at the west end of the aisle with stone flag floor.

18.5 Chancel

The Chancel is level with the Nave with two steps up to altar. The solid floor is paved with stone flags. Stone steps in front of the altar, carpet to the central aisle and altar level. Choir stalls either side of a central aisle on raised timber platforms. Fixed timber altar rail.

19. Wall Finishes**19.1 Nave**

The walls are plastered and painted. There is a two-arch arcade to the North and South Aisles. The arches and columns are in painted stone with exposed stone capitols to the north.

There is a painted stone arch to the Chancel.

The toilet below the gallery has plastered and painted walls with built in cupboard to conceal the electrical equipment.

19.2 South Aisle

The walls are plastered and painted with low level exposed stone to the south wall. There is a two-arch arcade to the Nave with the arches and columns in painted stone.

19.3 South Porch

The walls are plastered and painted with exposed stone benches to the east and west walls.

19.4 North Aisle

The walls are plastered and painted above timber panelling. There is a two-arch arcade to the Nave with the arches and columns in painted stone with exposed stone capitols.

There is plaster damage at low level, this is mostly limited to the east end where external ground levels haven't been reduced. The North Aisle is 19th C and may include cement in the construction.



Hack off and repair damaged plaster. **C**

19.5 Chancel

The walls are plastered and painted. There is a painted stone arch to the Nave. Timber altar rail to the top step.

There is cracking over the arch to the South window (east) the loose plaster will need to be removed and the wall repaired.



Remove loose plaster and repair with **C** new to match.

20. Fittings, Fixtures and Furniture

The church is simply furnished with good quality furniture.

Chancel:

Altar Table.

Altar Rail

Free standing Priests Chairs

Choir stalls and Box Pew

Nave:

Timber pulpit

Timber Lectern

Fixed box pews

South Aisle:

Fixed Box Pews

Stone font

North Aisle:

Fixed Pews

21. Organ etc.

The organ is located at the west end of the Nave with the console under the gallery. There are additional pipes in the gallery. The organ was manufactured by Alfred Kirkland Organ Builders of London.

The organ is regularly maintained.

22. Monuments and Tombs

Nave	East Wall:	Royal Coat of Arms
	South Wall:	3no Wall mounted memorials
Chancel	East Wall:	2no. Wall mounted boards
	South Wall:	1no Wall mounted board and 2no Wall mounted memorials
	North Wall:	1no Wall mounted memorials
North Aisle	North Wall:	2no Wall mounted memorials

23. Services Generally

The church benefits from the following services.

Electricity

Water

Mains drainage

24. Heating

The church is heated by a small number of electric heaters with a master controller located in the electrical cupboard.

25. Electrical

The incoming electrical supply is located in the accessible WC below the gallery the installation is predominantly modern with a digital meter.

The last 5 year inspection was completed in August 2014, the next inspection is due in April 2022.

All electrical appliances should be PAT tested/ inspected on a regular basis, PAT testing is not up to date.

Arrange for PAT testing to be carried out.

A

26. Sound

The church benefits from a sound system.

27. Lightning Conductor

The church does not have any lightning protection.

28. Fire Precautions

Fire extinguishers are provided as follows:

Nave	CO ₂
South Aisle	Water
Chancel	Water

Fire-fighting equipment needs to be tested annually. The last test was carried in October 2018 and is now overdue.

Means of Escape:

There is more than one exit from the church. Fire procedures will need to be in place to manage the escape routes. The fixed box pews may present a hazard when evacuating the building.

Alarms:

There is no fire alarm or emergency lighting system installed in the church.

Arrange for firefighting equipment to be inspected and tested.

A

29. Disabled Access

The church is located centrally within the small village. Parking is available on the public highway. There is level access from Cropwell Road to the south with a tarmac footpath leading to the south porch. Level access continues through the porch into the church.

The internal floors are level with steps up to the altar.

Fixed and box pews make it difficult for disabled visitors.

Lighting levels are adequate.

There is a sound system within the church.

30. Safety

An asbestos report has not been carried out and should be completed.

The PCC are to arrange for an asbestos survey to be completed. The report should **B** be retained at the church.

31. Bats

There are no obvious signs of bat activity. A bat survey may be required when undertaking certain works.

32. Churchyard

The church is centrally located within the Church Yard. The church yard is bound by Cropwell Road to the south and Tythby Road to the east with a stone retaining wall and hedgerows over.

The entrance to Cropwell Road has a metal gate with arch and a level threshold with a tarmac footpath leading to the South Porch. The entrance to Tythby Road has a metal gate with brick steps and flanking walls into the church yard, there is a grass path to the South Porch. The steps should be cleared of vegetation and moss.

The boundaries to the north and west are bound by adjoining properties with stone and brick walls. There is a timber bridge over the north boundary providing access to a common area.

There is parking to the south on the public highway.

Church notice board adjacent the main gates.

There are burials to all sides of the church with many grave markers and tombs in place. The grave markers all appear to be stable.

There are various mature trees to the boundaries and to the south side of the church. Good tree maintenance is recommended and the PCC will need to consider an arborological survey in the longer term.



Clear vegetation growth from the **A** steps.



Arrange for an arborological survey to be completed. **C**

33. Log Book

A church log book was not available for inspection at the time of the visit.

34. Date of Next Inspection

November 2024

A handwritten signature in black ink, appearing to read 'Carl Andrews', written over a dotted line.

Carl Andrews RIBA AABC IHBC EASA

Soul Architects Ltd

Re: quote for general repairs Tythby church Ref22083

Mon, 5 Sep 2022 7:26

Bevis Archer (Ba73property@yahoo.co.uk) To: you [Details](#)
Hi Mr Raines

Yes I can use lime putty it's pretty similar anyway!

Kind regards Bevis

Bevis Archer
BA Property Maintenance
2 Hoe Nook
Cropwell Bishop
Nottingham
NG12 3AZ

Mobile: 07805 013350

On 3 Sep 2022, at 14:36, Michael Raines <cldraines@netscape.net> wrote:

Hi Bevis,

Just to confirm I'm getting permission for our external works from our PCC meeting on the 12th September and confirmation of this from the Southwell Diocese.

I know you confirmed in an earlier email that you used NHL 3.5 lime mortar at Granby, but our Architect prefers lime putty (what is that?) over NHL 3.5? See his comment below:

You will need the contractor to confirm the mortar mix as it should be 1:3 lime / sand mortar. Preference would be for lime putty over NHL 3.5.

Can you use lime putty?

Regards,

Mike Raines

-----Original Message-----

From: Carl Andrews <carl.andrews@soularchitects.co.uk>

To: Michael Raines <cldraines@netscape.net>

Sent: Thu, 28 Jul 2022 9:30

Subject: RE: quote for general repairs Tythby church Ref22083

Michael,

List B will require Archdeacon approval, this is usually a very quick process and Jonathon Pickett can help sort this out.

Regards

Carl Andrews

BA DipArch RIBA AABC IHBC EASA

- 01909 500710
- 07787 978600
- carl.andrews@soularchitects.co.uk
- www.soularchitects.co.uk

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please don't print this e-mail unless you really need to

From: Michael Raines <cldraines@netscape.net>

Sent: 24 July 2022 22:24

To: Carl Andrews <carl.andrews@soularchitects.co.uk>

Subject: Fwd: quote for general repairs Tythby church Ref22083

Hi Carl,

It's taken a long time to organize this repair work to the exterior of Tythby Church, due to covid and finding somebody to take on small tasks/works. This comprises repairs as per attached quote and ones you noted between pages 9 to 16 of our 2019 Quinquennial Report.

We have already cleared the outside walls of all ivy so we can see the true extent of any underlying damage.

All this work was classed as B, so I assume we can go ahead with these repairs?

Best wishes,

Michael Raines

Representative for Holy Trinity Church, Tythby cum Cropwell Butler

Tel: 01949 844105

Mob: 07831 227271

BA Roofing and Property Maintenance

Customer Info

Mr Michael Raines
Tythby Church
Tythby
Nottingham

QUOTATION

Quote Ref

22083

Date

23/7/22

Description Of Work Quoted

Roof / General repairs

1. Inspect all the lead roofs on church repair if necessary as discussed
2. At least 15 holes/2 m of lime and mortar pointing needed as discussed
3. 4 cast downpipes need painting in bitumen paint and one length of cast gutter about 5 m in length as discussed
4. Fix the leak on hopper and clear out of vegetation on the Church steeple as discussed
5. Fix leak on plastic guttering
6. Clear all guttering as discussed
7. Coping stones on rear need the pointing grinding out then pointing with lime and mortar mix as discussed
8. Hole where missing lead is needs replacing by new lead flashing then dressing as neat as possible as discussed
9. French drain needs rebuilding as discussed
10. Drip in lead guttering needs repairing causing vegetation to grow in pillar as discussed
11. Where vegetation is growing needs removing and lime and mortar pointing/then aqua seal spraying on pillar to stop future growth
12. Porch roof needs Kent pegs or Rosemarys about 20 and remove 2ft of cement fillet then lime and mortar mix to remake the fillet as discussed
13. Tidy up

[All materials included]

Our bank details are as follows:

Cheques made payable to: Bevis Archer
BACS: Sort Code 090128
Account No. 9350 2619

QUOTE TOTAL

£2150

Hoe Nook • Cropwell Bishop • Nottingham • NG12 3AZ

Tel: 0115 9890616 • Mob: 07805 013350 • Email: ba73property@yahoo.co.uk

Report for Wiverton in the Vale PCC of 12 September 2022

Appendix 3.1 Financial Report for Wiverton in the Vale PCC

Author: Phil Stephenson, Treasurer

The attached financials show the Balance sheet, Income and Expenditure positions for the year up to/as at August 2022. If anyone has any questions or concerns, please do not hesitate to contact me direct.

The General Reserve balance is £71,054 which is down on the year end figure of £78,979. This is largely to be expected due to an additional £800 per month from General Reserve balances to 4 individual church Fabric Funds across the parish and these transfers continue to be made. There has been a modest decline in the regular giving with some standing orders being cancelled and others reduced and, as everybody is experiencing, a general increase in costs.

The Parish continues to fully meet its monthly commitment of its allocated parish share.

All bills due are up to date and there are no bad debts although one payment due from Rushcliffe Borough Council is overdue.

In my previous report I advised that I was still experiencing problems in getting access to on-line banking for the NatWest accounts. Following a third visit to the local branch and a number of telephone calls I am happy to confirm that I do now have full access to the accounts. Whilst at the branch I queried why only 5 of the 6 church accounts received a £10.00 ex gratia payment and this resulted in the remaining account being credited with £10.00 and a further apology.

Towards the final handover of treasurer duties, Langar church was due to be transferred from SSE to Opus Energy for the supply of gas. However due to very strict times for responses and Parish Buying not recognising me as a valid correspondent the transfer did not happen. When I eventually realised what went wrong and was able to become registered with Parish Buying the process started again resulting in a new fixed contract being entered into with SSE.

Other than confirming the payment to Christian Aid on 4 July detailed in my previous report there have been no further charitable collections or payments save for a one-off donation for the Ukraine appeal which I will make shortly.

Change of Name for CCLA account: - In July Robin forwarded me a statement he had received relating to an account with the CCLA – Caporn Churchyard Bequest. This is recorded under the account name “Rector and Wardens of Langar” which relates no doubt to when it originated but it should now be held under the name of Wiverton in the Vale PCC in line with other accounts that we have.

In order to complete this change of name and also to bring it into line the signing instructions and mailing address I need to provide a copy of the PCC minutes in which this is authorised and send them with a covering letter and change of correspondent form which I have prepared and requires the addition of 2 PCC signatories.

Phil Stephenson, Treasurer

8 September 2022

Wiverton in the Vale PCC

Printed: 08/09/2022

	Unrestricted Funds	Restricted Income Funds	Endowment Funds	Total funds	Prior year funds
Fixed assets					
Intangible assets	0	0	0	0	0
Tangible assets	0	0	0	0	0
Investments	0	133,979	109,780	243,759	243,759
Total fixed assets	0	133,979	109,780	243,759	243,759
Current assets					
Stocks	0	0	0	0	0
Debtors	2,818	28	0	2,845	2,683
Investments	0	0	0	0	0
Cash at bank and in hand	68,978	420,028	14,771	503,776	494,230
Total current assets	71,795	420,056	14,771	506,622	496,914
Creditors: amounts falling due within one year	436	0	0	436	203
Net current assets/(liabilities)	71,359	420,056	14,771	506,186	496,711
Total assets less current liabilities	71,359	554,035	124,551	749,945	740,470
Creditors: amounts falling due after more than one year	0	0	0	0	0
Provisions for liabilities	0	0	0	0	0
Total net assets or liabilities	71,359	554,035	124,551	749,945	740,470
Funds of the Charity					
Endowment funds	0	0	124,551	124,551	124,551
Restricted income funds	0	554,035	0	554,035	536,940
Unrestricted funds	71,359	0	0	71,359	78,979
Revaluation reserve	0	0	0	0	0
Total funds	71,359	554,035	124,551	749,945	740,470

Wiverton in the Vale PCC

Printed: 08/09/2022

	Unrestricted funds	Restricted Income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
Income and endowments from:					
Donations and legacies	72,996	9,041	0	82,037	118,814
Charitable activities	5,691	2,824	0	8,514	304,145
Other trading activities	1,128	3,547	0	4,675	794
Investments	3,499	1,537	0	5,036	6,405
Separate material item of income	0	0	0	0	0
Other	0	0	0	0	0
Total	83,314	16,949	0	100,262	430,158
Expenditure on:					
Raising funds	201	501	0	703	803
Charitable activities	82,895	7,190	0	90,085	139,015
Separate material item of expense	0	0	0	0	0
Other	0	0	0	0	0
Total	83,096	7,691	0	90,787	139,818
Net income/(expenditure) before investment gains/(losses)	218	9,257	0	9,475	290,340
Net gains/(losses) on investments	0	0	0	0	30,507
Net income/(expenditure)	218	9,257	0	9,475	320,847
Extraordinary items	0	0	0	0	0
Transfers between funds	-7,838	7,838	0	0	0
Net Movement in Funds	-7,620	17,095	0	9,475	320,847
Reconciliation of Funds					
Total funds brought forward	78,979	536,940	124,551	740,470	
Total funds carried forward	71,359	554,035	124,551	749,945	

Report for Wiverton in the Vale PCC of 12 September 2022

Appendix 5.1 –Services Rota, September - December

Author: Jane Travis: Parish Administrator

	<u>Service</u>	<u>Village</u>	<u>Readings</u>	<u>Leading</u>	<u>Presiding</u>	<u>Talk</u>	<u>Readers</u>	<u>Prayers</u>	<u>Accompanist</u>	<u>Church Team</u>
1 st Sunday 4 th Septemb er	10.30am All Age All Parish HC	Langar	Trinity 12 GREEN Deuteronomy 30.15- end, Psalm 1, Philemon 1-21, Luke 14.25-33	KHT	KHT	KHT		Jane Turner	Robin	
2 nd Sunday 11 th Septemb er	9.00am HC	Colston Bassett	Trinity 13 GREEN Exodus 32.7-17, Psalm 51.1-11, 1 Timothy 1.12-17, Luke 15.1-10	FC/CC	FC/CC	FC/CC		EH sorting	Dorothy	
	10.30am HC	Tythby		FC/CC	FC/CC	FC/CC		Ann Mansell	Dorothy	
3 rd Sunday 18 th Septemb er (No KB, RC, JC, SM, FC, CC)	10.30am HC All Age Harvest	Cropwell Bishop	Trinity 14 GREEN <i>Harvest Readings -</i> Deuteronomy 26.1- 11, Psalm 100, Philippians 4.4-9 or Revelation 14.14-18, John 6.25-35 <i>Other services</i> Amos 8.4-7, Psalm 113, 1 Timothy 2.1-7 Luke 16.1-13	KHT	KHT	KHT		Jane Turner	Tony	
	10.30am	Colston Bassett		EH	EH	EH		EH sorting	Dorothy	

	Thanksgiving service									
4 th Sunday 25 th September (No KHT, SM, FC, CC, DM)	10.30am HC Harvest	Elton	Trinity 15 GREEN <i>Harvest Readings -</i> Deuteronomy 26.1-11, Psalm 100, Philippians 4.4-9 or Revelation 14.14-18, John 6.25-35 <i>Other services</i> Amos 6.1a, 4-7 Psalm 146 1 Timothy 6.6-19 Luke 16.19- end	Jane looking for cover						Dorothy
	10.30am Morning Prayer BCP	Tythby		BG	BG	BG				Tony
	4.00pm evening prayer Harvest?	Granby		KB	KB	KB				Elisabeth?
	4.00pm family harvest gathering with	Cropwell Bishop		HT/VH/AM	HT/VH/AM	HT/VH/AM				Tony

	<u>Service</u>	<u>Village</u>	<u>Readings</u>	<u>Leading</u>	<u>Presiding</u>	<u>Talk</u>	<u>Readers</u>	<u>Prayers</u>	<u>Accompanist</u>	<u>Church Team</u>
1 st Sunday 2 nd October (No FC, CC)	10.30am All Age All Parish HC Harvest	Langar	Trinity 16 GREEN <i>Harvest Readings -</i> Deuteronomy 26.1-11, Psalm 100, Philippians 4.4-9 or Revelation 14.14-18, John 6.25-35 <i>Other services</i> Habakkuk 1.1-4, 2.1-4 Psalm 37.1-9 2 Timothy 1.1-14 Luke 17.5-10	KHT	KHT	KHT		Brenda Marrison	Robin	
8th October – 10.30am Sid's Licencing at Southwell Minster										
2 nd Sunday 9 th October (No FC, CC)	10.30am HC Harvest	Tythby *	Trinity 17 GREEN <i>Harvest Readings -</i> Deuteronomy 26.1-11, Psalm 100, Philippians 4.4-9 or Revelation 14.14-18, John 6.25-35 <i>Other services</i> 2 Kings 5.1-3, 7-15c Psalm 111 2 Timothy 2.8-15, Luke 13.22-30	KHT	KHT	SM		Jane Turner	Dorothy	
	4.00pm evenson g with choir	Cropwell Bishop		KB	KB	KB			Tony	

3 rd Sunday 16 th October (No KHT)	10.30am HC	Cropwell Bishop	Trinity 18 GREEN <i>Harvest Readings -</i> Deuteronomy 26.1-11, Psalm 100, Philippians 4.4-9 or Revelation 14.14-18, John 6.25-35 <i>Other services</i> Genesis 32.22-31 Psalm 121 2 Timothy 3.14-4.5 Luke 13.31- end	DM	DM	DM		Sue Macdonald	Tony	
	10.30am Harvest plus lunch in village hall	Colston Bassett		FC/CC	FC/CC	FC/CC		EH sorting	Dorothy	
4 th Sunday 23 rd October (No KHT, SM)	10.30am All Parish HC	Granby	Last after Trinity GREEN Ecclesiasticus 35.12-17 Or Jeremiah 14.7-10, 19- end Psalm 84.1-7 2 Timothy 4.6-8, 16-18 Luke 18.9-14	DM	DM	DM		Ann Mansell	Elisabeth?	
	10.30am Morning Prayer BCP	Tythby		BG	BG	BG			Tony? Or Dorothy?	
5 th Sunday 30 th October	10.30am All Parish HC	Colston Bassett	4 before Advent All Saints Day WHITE Isaiah 1.10-18 Psalm 32.1-8 2 Thessalonians 1 Luke 19.1-10 OR Daniel 7.1-3, 15-18 Psalm 149	FC/CC	FC/CC	FC/CC		EH sorting	Dorothy	

			Ephesians 1.11- end Luke 6.20-31							
	10.30am	Joint service at Cropwell Bishop Methodist church								

*Give gift and card to Sid

	<u>Service</u>	<u>Village</u>	<u>Readings</u>	<u>Leading</u>	<u>Presiding</u>	<u>Talk</u>	<u>Readers</u>	<u>Prayers</u>	<u>Accompanist</u>	<u>Church Team</u>
1 st Sunday 6 th Novemb er	10.30am All Age All Parish HC	Langar	3 before Advent RED Job 19.23-27a Psalm 17.1-9 2 Thessalonians 2.1-5, 13- end Luke 20.27-38	KHT	KHT	KHT		Jane Turner	Robin	
	3.00pm All Souls	Langar		KB/HT	KB	KB			Robin	
2 nd Sunday 13 th Novemb er	9.00am Said HC	Langar	2 before Advent RED Malachi 4.1-2a Psalm 98 2 Thessalonians 3.6-13 Luke 21.5-19	DM	DM	DM				
	10.50am Rememb rance Sunday	Tythby		FC	FC	FC		Set prayers	Robin	
		Colston Bassett		CC	CC	SM			Dorothy	
		Cropwell Bishop		KHT	KHT	KHT			Tony	
		Granby		DM	DM	DM			Elisabeth?	
		Saturday 19 th – Parish Day (Prayer and Contemplation Day?)								
3 rd Sunday	10.30am HC	Cropwell Bishop	RED Jeremiah 23.1-6 Psalm 46 Colossians 1.11-20	CC	CC	KB		Sue Macdonald	Tony	

20 th Novemb er	Safeguar ding Sunday/ Christ the King/ Sunday before Advent		Luke 23.33-43 ** check readings if safeguarding Sunday							
4 th Sunday 27 th Novemb er	10.30am All Parish HC Advent 1	Granby	Purple Isaiah 2.1-5 Psalm 122 Romans 13.11- end Matthew 24.36-44	FC/CC	FC/CC	FC/CC		Josie McGuirk	Elisabeth?	

	<u>Service</u>	<u>Village</u>	<u>Readings</u>	<u>Leading</u>	<u>Presiding</u>	<u>Talk</u>	<u>Readers</u>	<u>Prayers</u>	<u>Accompanist</u>	<u>Church Team</u>
1 st Sunday Advent 2 4th December	10.30am All Age All Parish HC	Langar	Purple Isaiah 11.1-10 Psalm 72.1-7, 18-19 Romans 15.4-13 Matthew 3.1-12	KHT	KHT	KHT		Brenda Marrison	Robin	
?? December		Rawlings Court Carol Service, 10.30am with choir								
?? December		Christmas Cheer in Granby, no leader needed								
2 nd Sunday Advent 3 11th December	10.30am HC	Tythby	Purple Isaiah 35.1-10 Psalm 146.4-10 James 5.7-10 Matthew 11.2-11	DM	DM	DM		Josie McGuirk	Robin	
	4.00pm Christingle Service + tree decorating	Cropwell Bishop	Leader to advise	SM/ HT	SM	SM			Tony	
	4.00pm Carol Service* + Mayor Tina Comellback	Colston Bassett		SH-C and CC	SH-C and CC	SH-C		EH sorting	Dorothy	
??		Langar School Nativity dress rehearsal at Langar Church, from 1.00pm – no leader needed								
???		Langar School Nativity at Langar Church, 10.30am, have church all morning – no leader needed but if someone able to attend lovely								
3 rd Sunday Advent 4 18th December	9.00 Simple said HC service	Cropwell Bishop	Purple Isaiah 7.10-16 Psalm 80.1-8, 18-20 Romans 1.1-7	CC	CC	CC		Sue Macdonald		

			Matthew 1.18- end							
	10.30am Carol Service with choir	Tythby – <i>Cropwell Butler Methodist invited</i>	Leader to advise	KB	KB	KB		Ann Mansell	Tony	
	4.00pm Carol Service	Langar		DM	DM	DM			Robin	
	6.00pm Carol Service* with choir	Elton		SM Or KB	SM Or KB	SM Or KB			Tony	
	6.00pm Carol Service	Granby		FC	FC	FC			Elisabeth?	
Christmas Eve 24th December (No DM)	3.00pm Crib Service	Cropwell Bishop	Purple Leader to advise	Sally Baylis/HT	Sally Baylis/ HT	Sally Baylis/ HT			Dorothy	
	6.00pm Afternoon nativity TBC	Tythby <i>At Cropwell Butler Methodist church</i>								
	6.00pm Carol Service with choir	Cropwell Bishop		KB	KB	KB			Tony	
	7.30pm HC	Granby		FC	FC	FC			Elisabeth?	

	8.00pm HC	Langar		KHT	KHT	KHT		Brenda Marrison	Robin? TBC	
	8.00pm HC	Colston Bassett		CC	CC	CC		EH sorting	Dorothy	
4 th Sunday Christmas Day 25 th December (No DM)	8.30am HC	Elton	GOLD/WHITE Leader to advise	FC	FC	FC			Dorothy	
	10.00am Family HC	Cropwell Bishop		KHT	KHT	KHT		Jane Turner	Tony	

*Mulled wine and mince pies



SUNDAY 11th SEPTEMBER 2022

In addition to our Holy Communion services at
9.00am at St John the Divine, Colston Bassett
&
10.30am Holy Trinity, Tythby

*we are offering a short time of reflection and prayers for her majesty,
Queen Elizabeth II*

9.30am at St Michael and All Angels, Elton

9.30am at St Giles', Cropwell Bishop

4.00pm at St Andrew's, Langar

4.00pm at All Saints, Granby



Report for Wiverton in the Vale PCC of 12 September 2022

Appendix 5.3 – Wreaths for Remembrance Services

Author: Jane Travis: Parish Administrator

At a recent meeting scheduling services it was suggested that as a Parish we should try to source more sustainable wreaths for Remembrance Services.

Last year wreaths laid by councillors were of a sustainable nature and this years Mayor of Rushcliffe, Tina Comellback, has appealed for residents to make biodegradable poppies for the council to use in their wreaths. As a Parish we could do something similar. Of course, we will need to consider making a donation to the British Legion in lieu of buying the normal wreaths.

The natural vine wreaths below (25cms) are available on Amazon at a cost of £14.99 for 3. Parishioners could be asked to make poppies by knitting / crocheting/ felting.



POPPY PATTERNS

1. Easy garter/knit stitch pattern for beginners

Colour A Red (one ball will make a lot of poppies!)

Colour B Scrap of Black or a black button

Body of Poppy

Using Col A cast on 120 stitches.

Rows 1-4 Knit

Row 5 Knit 3 stitches together across the row (40 stitches)

Rows 6-9 Knit Row 10 Knit 2 stitches together across the row (20 stitches)

Rows 11-14 Knit

Row 15 Knit 2 stitches together across the row (10 stitches)

Cut yarn leaving a tail of about 20cm

Thread tail through yarn needle and slip all the remaining live stitches onto the yarn tail and pull tight. Pull around into a circle and then mattress stitch (or use whatever stitching you normally use) to seam for an invisible seam. Sew in ends.

Centre of Poppy

Using B, cast on 16 sts. Cast off. Coil into a tight spiral and sew base to the centre.

Or use a black or green button with 4 holes and sew to centre of poppy. Add pin.

2. Easy ribbed poppy pattern

Colour A 1 ball red yarn (this will make a lot of poppies)

Colour B Scrap of black yarn or black button

Body of Poppy

Using Col A Cast on 60 stitches

Row s1 –10 : K2, P2 across whole row(for a slightly smaller poppy do 8 rows of rib).

Row 11 : Knit 2 stitches together across the row (30 stitches).

Row 12 : Slip 1 stitch, Knit 2 stitches together then pass the slip stitch over... repeat across the whole row (10 stitches).

Break off yarn with long tail and thread back through remaining stitches and pull tight. Join edges with mattress stitch

Centre of Poppy

Using B, cast on 16 sts. Cast off. Coil into a tight spiral and sew base to the centre.

Or use a black or green button with 4 holes and sew to centre of poppy. Add pin.

3. Crocheted Poppies

You will need some red wool and a black button.

Three petal crochet poppy with 4.5mm hook

Ch 3, join with slst to form circle.

Ch 3, work 9 dc into the centre of the circle and join with slst.

Work the three petals separately.

Petal 1

Ch 3, work 1st dc into same st, work 2 dc into each of the next 3 sts. ch 1 work 2 sc into each st, tie off.

Petal 2

Work 2 dc into last dc of previous petal, work 2 dc into each of the next 3 sts. ch 1 work 2 sc into each st, tie off.

Petal 3

Work petal 3 as 2. Sew all ends in and attach button in the centre. Add pin.

Two petal crochet poppy

Rnd 1: With 3mm hook and wool, ch2. Make 10dc in 2nd ch from hook. Join with a slst in 1st dc. (10sts)

Rnd 2: *ch1 dc ch1 2tr in next st, 3tr in next st, 2tr ch1 dc in next st, slst in next 2sts. rep from * once again.

Rnd 3: *ch1 3dc in next 2 sts, 2dc in next 5sts, 3dc in next 2 sts,slst in next 2sts. rep from * once again. Fasten off.

Attach button in the centre. Add pin.

Stitch explanation

- st(s) = stitch (es)
- ch = chain
- rep=repeat
- dc = double crochet
- rnd=round
- htr = half treble crochet
- slst = slip stitch
- r = row
- tr = treble crochet

Report for Wiverton in the Vale PCC of 12 September 2022

Appendix 6.1 – Winter Community Support

Author: Phil Stephenson

It cannot have gone unnoticed the impact of increasing prices for almost everything is having on us all, in particular the rising costs of Gas and Electricity. Reports highlighting the effects on “normal” households who would never have imagined that they would be in a position of such hardship are difficult to take in. All of this is before the new “maximum” price level comes into effect and the prospect of unimaginable decisions having to be made throughout the winter months. Residents in our community will not be immune to this.

During the summer it was suggested that church buildings be opened to enable those in the community who were suffering in the extreme heat to find a cooler environment to rest. It occurred to me that the reverse of this might be offered in some circumstances to enable those unable to heat their homes to find a warm and welcoming environment for a while.

If it was thought to be a viable and worthwhile method of support to the community the times and venues able to offer such help would need to be worked out carefully and details given in advance. It is possible to imagine that buildings would be open when temperatures fall below a certain level or are open either before/after the church has been used for regular meetings/services as the heating would have been on anyway.

It might be possible to seek contributions from elsewhere e.g., Parish Council towards the costs as undoubtedly the PCC itself is not immune to the increased costs. There may also be other institutions/venues that might also be able to offer community support such as village halls or pubs.

There will be issues that have not occurred to me or practical matters that I am not aware of but given the scale of the problem I believe it is something we should consider before the problem becomes an emergency.

Report for Wiverton in the Vale PCC of 12 September 2022

Appendix 8.1 –Safeguarding Report

Author: Rosie Dulwich, PSO

There have been two new safeguarding matters notified since the last meeting. Southwell have been consulted for advice and direction.

Of the outstanding matters, whilst it would not be appropriate to comment in detail, two of the cases have had positive developments, although the situation obviously continues to be actively monitored.

I have been approached by a member of our congregation in relation to working alone in churches. They had spoken with someone within the diocese who advised them that where it could not be avoided, the person involved should advise someone else by telephone which church they were going to be in and at what time. They should then telephone that person on their return.

I would like to think that something similar is already in place, especially for those helpers who don't have mobile phones, but can you all please communicate this to your home teams and any helpers?

Report for Wiverton in the Vale PCC of 12 September 2022

Appendix 8.1b – DBS and Safeguarding Training Report

Author: Jane Travis: Lead DBS Recruiter

Administration Information

DBS – No applications for DBS have been undertaken since the last PCC meeting. We have still not received an invoice from Southwell and Nottingham for DBS checks not covered by the Diocese. JT and PS to check and liaise prior to paying an invoice.

Safeguarding training – members of the PCC need to undertake safeguarding training at Basic and Foundation level. This is a requirement for all members of the PCC by the Charities Commission and Southwell and Nottingham Diocese, regardless of their interaction with people and activities. Both are carried out online using a national Church of England portal.

Current guidance (January 2022) from Church of England national team states that all members of the PCC need to complete S3 Domestic Abuse Training by January 2024. Training is available through the national portal. However, several Dioceses, including most of those in the Midlands are questioning the manner of delivery for this training. **If any of the PCC are able and willing to undertake the training please sign up and complete and as previously email a copy of your certificate to JT for the Parish files.**

Safeguarding Sunday this year will be 20th November 2022.

We are still looking to arrange training dates for C0 basic training in the Parish in the coming months. In the meantime if anyone would like to undertake training but requires access to a computer please do be in touch with RD or JT and they can facilitate.

Safer Recruitment Process

Any new volunteers including those for the children and youthwork initiative will need to be appointed following the safer recruitment process and DBS clearance will be sought where applicable. This may come into play with the new baby club as part of CCC at Cropwell Bishop.

Having received names of volunteers from various churches, JT has emailed many of the volunteers encouraging them to undertake the C0 Basic safeguarding training. Some volunteers have completed the basic training which is very encouraging, though there are still plenty who need to complete the course. JT is keeping records for the Parish of who has done the on line training. It would be helpful if the need for safeguarding training could be emphasised at Home team meetings.

Risk Assessments and Policies

There has not been any further progress from the Diocese on the suite of policies for Grievance procedures etc. JT will keep liaising with Janet Brothwell, the Diocesan HR expert.

Jane Travis, Parish Administrator, 2 September 2022