



# PCC of the Parish of Wiverton in the Vale

Minutes of the meeting held at 7.00 pm on Monday 11 July 2022  
at St Andrew's Church, Langar

**Present:** Acting Chair: Hilary Tabron  
Churchwardens: Robin Coles, Trevor Simpson, Edward Hine  
Elected members: Rosie Dulwich, Mike Raines, Nick Perry, Mick Beazley, Anna Betts  
Ex Officio: Katharine Bacon, Reader (Deanery Synod Rep)  
Treasurer: Phil Stephenson  
Minutes: Jane Travis

**Apologies:** Sally Stothard, Rachel Mitchell, Pam Powell

Item		Action
22/07/01	<p><b>Welcome and opening prayers</b></p> <p>1.1 HT welcomed everyone and opened the meeting with a prayer.</p> <p>1.2 Apologies received from Revd Rachel Mitchell, Pam Powell and Sally Stothard</p> <p>1.3 All agreed an accurate record.  <i>Proposal to accept and sign off minutes from 09/05/2022 as an accurate record of the meeting</i>  <i>Proposed - KB, seconded - NP, unanimously agreed</i></p> <p>1.4 Matters arising</p> <p>1.5 Further meetings have taken place with SH-C and Archdeacon Phil, all are confidential. The PCC should hear in the next few days if another sick note has been issued.</p> <p>Should another note be issued the PCC will contact Archdeacon Phil and the Bishop to ask how the matter can be resolved.</p> <p>It was also agreed once we know the situation that a new statement is circulated through the Parish to ensure parishioners are aware of what is happening with Rev RM. Some are commenting that she has not been seen for a long time.</p> <p>3.2 HT encouraged all wardens to take meter readings before and after wedding and funeral services as previously agreed so that utility usage can be more accurately monitored and provide information for fees going forward.</p> <p>10.1 - Commonwealth War Graves - HT has asked the Cropwell Home Team if anyone is willing to help with taking this initiative for signs from CWG on. TS to ask at Langar.</p> <p>NP advised that he was still waiting for many photos from members of the PCC for the website. NP took photos of those who were at the meeting and will update the Who's Who page</p>	<p>HT/JT</p> <p>ALL</p> <p>HT TS</p> <p>NP</p>
22/07/02	<p><b>Churchwardens' or Church Representatives' Reports (see Appendix 2)</b></p> <p>Full details are documented in the attached appendices.</p> <p>2.1 Colston Bassett Report</p> <p>Nothing to add</p> <p><i>Proposal to Petition for a faculty to fell two Cupressus elwoodi in the churchyard at St Mary's, Colston Bassett</i>  <i>Proposed EH, seconded RD, unanimously agreed</i></p>	

Signed ..... Name ..... Office ..... Date .....

	<p>2.2 Elton report Nothing to add</p> <p>2.3 Granby Report Nothing to add</p> <p>2.4 Langar report RC advised that he had cleared the use of the church for the weekly PO with the insurers. The PO will use the church on the same terms as Barnstone Village Hall (no rent). Additional sets of keys have been cut for the Brownies and PO. Both will use the church on the same day.</p> <p>2.5 Cropwell Bishop report Nothing to add <i>Proposal to use CDM Steeplejacks to undertake agreed works at a cost of £2400 inclusive</i> <i>Proposed HT, seconded KB, unanimously agreed</i></p> <p>2.6 Tythby report HT has passed on the name of a possible contractor to MR to undertake the necessary work. MR to contact Carl Andrews with the suggestion. HT thanked everyone for their hard work looking after the churches and their congregations.</p>	MR
22/07/03	<p><b>Finance and Administration (see Appendix 3)</b></p> <p>3.1 Treasurer's Report and Overview - PS advised that the money to Christian Aid has now been paid and received with thanks. PS advised that he is still struggling to get access to the Natwest accounts, help from Natwest has been poor. PS asked that invoices should state which church they are for, rather than personally to individuals, so that he has appropriate invoices for reclaiming VAT. Heating charges for weddings and funerals. Vergers for these services to advise JT or PS if the heating has been used to allow any refunds, heating is automatically charged on invoices to be refunded if necessary. JT to advise all and AM in relation to weddings. NP asked PS if based on the current figures he anticipates expenditure being greater than income this year. PS is not concerned but he will be closely monitoring figures and will report again at the September meeting.</p> <p>3.2 Formal Appointment of new Vice Chair. No volunteers for the permanent role as yet. All to give this post some consideration as we may not be able to continue on a revolving chair basis if we go into interregnum. JT reported that SS has a new full time job so she will see if she can manage juggling this along with her role as PCC Secretary. Due to previous commitments SS has not yet undertaken any of the PCC Secretary role.</p> <p>3.3 Parish Charity Giving (see Appendix 3.3) HT advised that she has made a payment of £707.45 including Gift Aid to Christian Aid from the envelope collection (in addition to £533.13 given through the website link).</p>	<p>ALL</p> <p>JT</p> <p>PS</p> <p>ALL</p>

	<p><i>Proposal</i></p> <p><i>The PCC continues with the current charities:</i></p> <p><i>The Childrens Society - December and January</i></p> <p><i>Water Aid - February, March , April</i></p> <p><i>Christian Aid - May and June</i></p> <p><i>Guest Charity - July and August * this year DEC Ukraine Humanitarian Appeal</i></p> <p><i>Self Help Africa - September and October</i></p> <p><i>British Legion - November</i></p> <p><i>Unanimously agreed</i></p> <p>New volunteer required to liaise with Water Aid and Self Help Africa , Maureen Wright used to be involved but is unable to continue. Ask at Home Teams for a volunteer.</p> <p>8.00pm - PS left the meeting</p>	ALL
22/07/04	<p><b>Vision and Strategy</b></p> <p>4.1 Having consulted with RK, Parishioners, service leaders and PCC, 19<sup>th</sup> November is the preferred day for the Vision Day which will take place even if Rachel is still on sick leave.</p> <p>Richard Kellet will lead the day.</p> <p>After discussion it was agreed to book the Thomas Cranmer Centre for the day at a cost of £11 per hour JT to confirm with RK and The Thomas Cranmer Centre.</p> <p>Lifts may be required for some members of the Parish. The new date will be promoted widely so that as many as possible can attend. Details of the day to be advised following further discussion with RK</p>	JT
22/07/05	<p>Worship, Spiritual Growth and Pastoral Care</p> <p>5.1 Service Provision</p> <p>A meeting is taking place on 21<sup>st</sup> July at 11.00am at JT's house to agree a service schedule from September - December.</p> <p>5.2 Communion - reintroduction of wine and wafers (see Appendix 5.2).</p> <p>Following consultation with our service leaders</p> <p><i>Proposal</i></p> <p><i>The PCC will reintroduce communion in both kinds from 1<sup>st</sup> August, starting with simultaneous administration. Communicants will have the option to take bread only if they would like. The matter will continue to be monitored with regards to the Covid situation.</i></p> <p><i>Proposed - RC, seconded - KB, 7 voted in favour, 3 abstained</i></p> <p>5.3 Pastoral Care (see Appendix 5.3)</p> <p>HT tabled a useful report which outlines what is currently happening and with much to think about and discuss. Ideas to put on schedule for the Vision Day.</p> <p>HT suggested sending out cards on the anniversary of baptisms as a means of keeping in touch with families. These would be hand delivered offering an opportunity for a chat. JT to advise anniversary dates going forward.</p>	JT

	<p>KB reminded the meeting that if someone is dying, any baptised person can baptise them if that is their wish.</p> <p>HT will continue to liaise with people in different villages about pastoral care until this is discussed more at the Vision Day</p> <p>5.4 Alpha Course</p> <p>EH advised that following discussions an Alpha Course will run this autumn from September to Advent, most likely in Colston Bassett village Hall on a Wednesday or Thursday evening. It will start with a Taster evening. EH will put together a schedule and promotion can begin. The videos will be used rather than in person speakers. JT to add to notices once details are known. PCC members to think about who can be invited.</p>	<p>HT</p> <p>EH</p> <p>JT ALL</p>
22/07/06	<p>Community and Outreach</p> <p>6.1 Feedback on moth morning</p> <p>RD reported the moth morning at Langar had been well received and attended by 16 people including 3 children. Lots of moths were seen and fun was had by all. The moth expert was impressed with welcome and engagement of the attenders. Tea, coffee, squash and pastries were offered. Next event is at Colston Bassett on 23<sup>rd</sup> July. Elton church had to postpone this year but are keen to try next year.</p> <p>6.2 Bat surveys (see Appendix 6.2)</p> <p>RD reported that the bat survey was undertaken at Tythby church w/c 20<sup>th</sup> June.</p> <p>RC, TS and AB are keen for the bat surveys to be carried out at Langar and Granby churches. Langar has had a detailed bat survey undertaken prior to works being undertaken in the church. The survey can be provided to Bats in Churches for their records. JT to confirm with Bats in Churches they would like the surveys and email the questionnaires to RC, TS and AB</p> <p>6.3 Working Towards Zero Emissions, Articles of Enquiry and Eco Church</p> <p>HT confirmed she had completed and returned the Articles of Enquiry for Cropwell Bishop. EH and RC to complete and return theirs.</p> <p>Green Champion for the Parish</p> <p>Given zero emissions and Eco Church are being heavily promoted by CofE, it was agreed that a Green Champion/s to help lead and promote this within the Parish would be a good idea. Ask for volunteers at Home Teams, NP post on website and JT to add to notices.</p> <p>6.4 Social Media</p> <p>A Parish facebook page is a good way to keep in touch with a different demographic. JT agreed to administer the Facebook page, NP to ensure JT has permissions. TS offered to help and suggested the page be set up as a group. Content would need to be moderated. NP setting up website posts to appear on Facebook page.</p> <p>6.5 Ride &amp; Stride 2022, 10 September 10.00-18.00 (see Appendix 6.5)</p> <p>NP liaising with organisers, each church to advise what they are able to offer from -</p> <ul style="list-style-type: none"> <li>• Welcome and sign in sheet in the porch - minimum</li> <li>• Welcomers, if possible - need either 2 or none from a safeguarding point of view.</li> </ul>	<p>JT</p> <p>EH, RC</p> <p>ALL, NP, JT</p> <p>JT TS, NP</p> <p>ALL</p>

	<ul style="list-style-type: none"> <li>• Refreshments, if possible - tea, cold drinks and cakes most welcome!</li> <li>• Church unlocked, if possible</li> <li>• Toilets open, if possible</li> </ul> <p>NP suggested if there are welcomers that this can be combined with other activities (cleaning, tidying, grounds maintenance, etc) to make good use of people's time.</p>	
22/07/07	<p><b>Children and Young People</b></p> <p>The meeting agreed this needs to be an item on the Vision Day agenda.</p> <p>In the meantime, good response to promoting attendance among young families as part of CCC. HT advised that 3 leaders overall would be best practice from a safeguarding point of view.</p> <p>AB said she may be able to help from time to time - offer gratefully accepted!</p>	
22/07/08	<p><b>Safeguarding, Health and Safety and Risk Assessments</b></p> <p>8.1 Safeguarding and DBS Report (see appendix 8.1 and 8.1b). Comprehensive reports.</p> <p>RD suggested now is a good time for PCC members to undertake the Domestic Abuse safeguarding training. All PCC members need to do the training, the method of training may alter but the requirement will remain. Currently available on line. JT has circulated details of training dates for the Autumn from the Diocese. KB advised she has signed up to take the course by zoom.</p>	ALL
22/07/09	<p><b>Wider Contacts</b></p> <p>9.1 Deanery Synod updates. KB unable to attend last meeting</p> <p>9.2 Diocesan Synod report. Report available on line</p> <p>9.3 General Synod Report. Meeting now in York</p>	
22/07/10	<p><b>Correspondence / AOB</b></p> <p>10.1 Email from Christian Aid about a new project - all agreed not the right time to undertake additional projects</p> <p>10.2 Treasurers expenses</p> <p>EH had correspondence from MJ about paying expenses for PS now that he has fully taken over as Treasurer</p> <p><i>Proposal</i></p> <p><i>The PCC should pay £24.75 per month (75%) of the cost of broadband and telephone to PS to allow him to undertake his duties as Treasurer. Other expenses - travel, postage and printing to be charged as appropriate. Payment to be backdated.</i></p> <p><i>Proposed EH, seconded HT, unanimously agreed</i></p> <p>JT to advise PS of the decision</p>	JT
22/07/11	<p><b>Matters for the next Meeting's Agenda</b></p>	
22/07/12	<p><b>Date and venue of next meetings</b></p> <p>12 September - EH to chair, 14 November, 9 January, 13 March</p>	
	<p><b>KB closed the meeting with the peace at 9.00pm</b></p>	

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 2.1 – for the church of St John the Divine, Colston Bassett

**Author: Edward Hine**

### **Mission and Ministry (Growing disciples Wider, Younger, Deeper)**

1. We have had good attendances at our 'special' services; Pet's, Jubilee and Father's Day in the Martins Arms
2. We have held 2 village breakfast's which have been well received and have our next on 24<sup>th</sup> July from 10am
3. The Quiz night was a great success with good team work supporting our excellent quizmaster Nick!
4. We are hosting the Radcliffe on Trent male voice choir on 30<sup>th</sup> July at St John's and tickets are £10

### **Churchwarden's / Church representative's Report**

#### **Events:**

1. We have a Home Team meeting next Monday

#### **Maintenance and Fabric:**

1. Carl, our architect, is producing a detailed specification of works to St Mary's so we can get a faculty and go out to tender.
2. St John's will be having a Quinquennial survey in the summer.

#### **Finance:**

1. Nothing to report

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 2.1.1 – for the church of St John the Divine, Colston Bassett

**Ref:** 2022-071585                      **Church:** Colston Bassett: St Mary  
**Diocese:** Southwell & Nottingham                      **Archdeaconry:** Nottingham  
**Created By:** Mrs Josie McGuirk (31/03/2022)                      **Contact Tel.:** 0194981369  
**Status:** Await applicant completion of the petition form

### Form 2

#### Rule 4.9

Diocesan Advisory Committee  
Notification of Advice

**This notification constitutes advice only and does not give you permission to carry out the works or other proposals to which it relates. A faculty must be obtained from the Consistory Court before the works or proposals may lawfully be carried out.**

*The Committee should delete any parts of the form that are not applicable when completing it.*

**In the diocese of Southwell & Nottingham**

**Parish of Wiverton in the Vale**

**Church of Colston Bassett: St Mary**

The church is listed under the Planning (Listed Buildings and Conservation Areas) Act 1990.

The listing is grade I

At a meeting of the Diocesan Advisory Committee held on 13/06/2022

The following works or other proposals were considered:

- 1 To fell two trees in the churchyard of St Mary, Colston Bassett
- 2 The trees are Cupressus elwoodii, and it is believed they were planted 40+ years ago as 'dwarf' conifers either side of a headstone (Deborah Wilkinson). The trees are now damaging headstones.
- 3 To fell and dismantle both trees and remove all brush and timber
- 4 All in accordance with information supplied, approval from Rushcliffe BC Tree Officer and advice from DAC Tree Adviser, Mr Frank Stephenson

**The works or proposals should be described in the petition for a faculty and in the public notice in the same way as they are described here.**

The Committee does not object to the works or proposals being approved by the court subject to the following provisos:

the tree roots should NOT be grubbed up in order to avoid disturbing disarticulated human remains

**This advice does not constitute authority for carrying out the works or proposals and a faculty is required.**

In the opinion of the Committee rule 9.9 of the Faculty Jurisdiction Rules (publication of notice on diocesan or other publicly accessible website) does not apply.

In the opinion of the Committee the work or part of the work proposed is likely to affect -

the character of the church as a building of special architectural or historic interest  Yes  No

the archaeological importance of the church  Yes  No

archaeological remains existing within the church or its curtilage  Yes  No

The following have been consulted on the works or other proposals:

Historic England  Yes  No

the local planning authority  Yes  No

the following national amenity societies  Yes  No

the Church Buildings Council  Yes  No

the following body or person:  Yes  No

No objections have been raised by any of them.



## **PCC Meeting 11 July 2022**

### **St. Mary's Faculty Resolution 'Fell 2 Cupressus trees in the Churchyard of St. Mary's Colston Bassett'**

It is proposed that the PCC approve a Petition for a Faculty to be submitted to the Consistory Court in accordance with the Diocesan Advisory Committee Notification recommendation on 13 June 2022 (ref: 2022-071585) :

1. To fell two trees in the churchyard of St Mary, Colston Bassett
2. The trees are Cupressus elwoodii, and it is believed they were planted 40+ years ago as 'dwarf' conifers either side of a headstone (Deborah Wilkinson). The trees are now damaging headstones.
3. To fell and dismantle both trees and remove all brash and timber
4. All in accordance with information supplied, approval from Rushcliffe BC Tree Officer and advice from DAC Tree Adviser, Mr Frank Stephenson
5. In accordance with the advice given by the Diocesan Advisory Committee that the tree roots should NOT be grubbed up in order to avoid disturbing disarticulated human remains
6. At a cost of £450 in accordance with the quotation 0014 from Joshua Tree Care, Post Office Farm House, Colston Bassett, NG12 3FE.

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 2.2– for the church of St Michael and All Angels, Elton

Author: Pam Powel

Mission and Ministry (Growing disciples Wider, Younger, Deeper)

1. Nothing to report

Churchwarden's / Church representative's Report

Events:

1. The burial of Stan Burton, long-term resident of the village, took place on Monday 30<sup>th</sup> May. The funeral service was held, earlier that afternoon, in Staunton church where the family had long standing connections. The service was led by Rev. Murray of Staunton parish.

Maintenance and Fabric:

1. The Churchyard continues to be maintained by volunteers, principally Don Masson and Rae Cumberland's son

Finance:

1. During a Jubilee party in the village, hosted by the ~~Hampsons~~, we held a raffle in aid of church funds and raised £265

# **Report for Wiverton in the Vale PCC of 11 July 2022**

## **Appendix 2.3 – for the church of All Saints, Granby**

**Author Anna Betts**

### **Mission and Ministry (growing Disciples Wider, Younger, Deeper)**

The Church services continue with one service a month and is well attended. The church continues to be open 24/7

The Jubilee Celebrations service was held on the 05/06/2022 and was well attended with 22 children from the village receiving celebratory Jubilee coins.

The service was conducted by Rev David Milner.

### **Church Representative**

A meeting has yet to be arranged for the church group. Having previously been cancelled due to Covid.

### **Maintenance and Fabric**

A replacement floodlight is being installed; it will be run by solar power to save energy.

Further work will need to be carried later in the year on the pinnacle. The cost of the work involved I am told will be expensive.

A date has been set in August 2022 for the quinquennial inspection.

### **Finance**

Nothing to report

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 2.4 – for the church of St Andrews, Langar

**Author: Robin Coles**

### **Mission and Ministry (Growing disciples Wider, Younger, Deeper)**

1. St Andrew's remains open 24/7 for worship and private prayer.
2. Contacts are being maintained with the wider church community in Langar and Barnstone.
3. A blessing of marriage took place early in May – wedding originally planned for 2020.
4. The School held an assembly in Church to mark Pentecost.

### **Churchwarden's / Church representative's Report**

#### **Events:**

- 1 The Pop-up-Café ran successfully for the Jubilee and beginning of July with an average attendance of about 30
- 2 Because of the weather the Parish (L&B) picnic planned for the Sunday on Church Green, was moved inside St Andrew's. 40+ people (90% non churchgoers) enjoyed various sophistications of picnic, and the children were entertained with several activities including soft archery, mini pingpong, face painting etc
- 3 A Civic service, to mark the commencement of the Mayoralty of the new mayor of Rushcliffe is planned for 17<sup>th</sup> July at 2 pm and will be conducted by the Area Dean
- 4 Due to the closure of Barnstone Village hall, at the beginning of August a number of organisations are looking for alternative venues, so far we have arranged for the travelling Post Office (Tuesdays 11.00 to 12.30) and Brownies (Tuesday evenings in Term time)- Please note for funeral and meeting arrangers.

#### **Maintenance and Fabric:**

No progress has been made on Faculty applications, due to my Covid and after effects.

#### **Finance:**

1. Nothing to report.

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 2.5 – for the church of St Giles, Cropwell Bishop

**Author: Hilary Tabron**

### **Mission and Ministry (Growing disciples Wider, Younger, Deeper)**

1. The Tuesday house group has completed the C of E 'Pastoral Principles for Living and Learning well Together' course. We are having a summer break from study.
2. Coffee, Cake and Chat continues on Wednesday mornings, welcoming people of all ages as well as the Bellringers within the 'Places of Welcome' scheme. Cross stitching continues as an optional activity. Numbers and outreach have been boosted by promotion among young mums. A risk assessment has been prepared for the mum/baby element of CCC and preparations underway for additional helpers.
3. The contacts maintained with the people on our radar continue and are very much appreciated.
4. Monthly HC services well supported, also All Age Summer Praise followed by tea, bringing in families who would find it very difficult to come to a traditional service.
5. We have been informed that the Methodist Church in Cropwell Bishop will be closing at the end of November this year. All their members are invited to transfer their membership to another Methodist Church. We are aware that some would like to stay local and we will make them very welcome at St Giles' and in the wider Parish.
6. The 'Home Team' are working hard and encouraged by developments but concerned that our efforts are compromised by lack of leadership in the current circumstances.

### **Churchwarden's / Church representative's Report**

#### **Events:**

Baptisms – an infant on 15<sup>th</sup> May at St Giles, and a young woman resident of Cropwell Bishop at St John's Colston Bassett, neither in general congregational services. Both subsequently attended our All Age Summer Praise service in June and were welcomed into the wider congregation with words from the Baptism Service.

Funerals – there have been two in June for village residents – one at St Giles' followed by burial, the other at a Crematorium, in both cases with KB officiating. Another St Giles' funeral, followed by burial is scheduled for 14<sup>th</sup> July.

Platinum Jubilee – we liaised with the school, hosting three rehearsals of the special Jubilee song at St Giles' with a choir led by the school choir leader, strengthened by some of the church choir and other adults – then sang at the outdoor village Beacon Lighting ceremony, followed by a prayer slot led by me and Peter Hills. Also 30 special books relating the Queen's life as a Christian were given to local recently baptised and to the school children who sang for the Jubilee.

I attended the Churchwardens' Licensing Service at Southwell Minster on 22<sup>nd</sup> June, with Ann Mansell and Sue Macdonald in support. It was an uplifting service and a real boost to all who attended.

School visits for Cropwell Primary, Years 1 and 3 were hosted by Ann Mansell and me, fitting in with their RE curriculum.

#### **Maintenance and Fabric:**

1. Following submission of the Reordering Faculty Petition the Chancellor asked that the DAC look and comment again on the plans, which were approved again in June. We are now in a one-month public notice period, plus Historic England, Society for the Protection of Ancient Buildings and Church Buildings Council have been asked to respond again. After these the Chancellor will respond. The Home Team are dismayed at the length of time taken since the initial application, and the inevitable increase in likely project costs.

2. Steve Anstey has not been forthcoming with a date for immediate pointing requirements including items listed on the recent QJ report, so I have another quote from CDM Steeplejacks. This is dearer at £2400 inclusive, but included more work as their inspection at the top of the tower revealed other areas needing attention if more costly deterioration is to be avoided. Carl recommends that we accept this. To be paid from St Giles' Fabric Fund.

**Finance:**

1. Nothing to report

## **Report for Wiverton in the Vale PCC of 11 July 2022**

### **Appendix 2.6 – for the church of Holy Trinity, Tythby**

**Author: Mike Raines.**

#### **Mission and Ministry (Growing disciples Wider, Younger, Deeper)**

1. Contacts are being maintained with the church community of Cropwell Butler. Monthly service schedules are being posted on the village hall notice board.
2. The Home Group met recently to discuss outstanding issues.

#### **Churchwarden's / Church representative's Report.**

##### **Events:**

1. The church is locked and remains closed between services.
2. Barry Garner is enjoying his return to ministry at Tythby after receiving a 3-year contract from the [Bishop](#). He is now asking if he can do more over the summer period!
3. Fred and Clare are scheduled to conduct Tythby's Holy Communion service on the [11<sup>th</sup>](#) July.
4. I have submitted a summary of Clegg's advice to Amanda Redgate to consider regarding Chancel Liability and Holly Tree Farmhouse.
5. Paul and Rosie Dulwich have successfully carried out their first Moth Survey at Langar.

##### **Maintenance and Fabric:**

1. We are struggling to find anybody willing to do the small jobs listed in our Quinquennial Report. These include replacing missing tiles, repointing gaps in the stonework, in addition to repairing the lead flashing on north side of the roof. Arthur Swann continues his search.
2. Two small electric altar heaters (£630 + VAT) and a new emergency safety exit sign (£92 +VAT) will be installed this week. In addition, all existing light bulbs will be replaced with LED's. This will make us more energy efficient and in line with the latest General Synod's quest for a Routemap to net zero by 2030. Part of their plan states "It focuses first on simple steps that every church community can take. Changing to LED lighting on a renewable energy tariff, reducing draughts, good maintenance - each has a part of how we live this out especially for our rural churches."
3. We are pleased that Bill Hale continues to maintain the churchyard to a good standard.

**Finance:** Nothing to report.

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 3 – Finance

### Financial Situation as at 30 June 2022

I am pleased to report the financial situation as at end June 2022 remains healthy with all debts paid to date including the Parish Share monthly payments of £5846.

General Reserve (Unrestricted Funds) amounted to £76330.

### Breakdown of individual church costs

The breakdown position for individual churches is shown on the attached file. Only Elton are showing a deficit (which is normal) and a transfer will be appropriate towards the year end.

### Charitable Collections

During the first half year we collected and paid out charitable funds as follows:

Children's Society (Christingle)	£ 148.71
Water Aid	£ 37.50
Ukraine Appeal	£ 62.50 (with NatWest matching this)
Christian Aid (still held pending payment)	£ 533.13

### Transfer of operations to new Treasurer

There have been difficulties in getting me, as the new treasurer, onto the NatWest mandates since the autumn of 2021. So much so that Max lodged a formal complaint which was recently resolved in that they paid to him £100.00. In turn Max donated this to the PCC (with Gift Aid). I too have had issues in getting access to internet banking. Having to visit the local branch twice and they agreed that the process should have been handled better and as a gesture have donated £50.00, paid directly into 5 of the 6 church accounts – I still await completion of the process.

### Other Issues

Can I bring to your attention 2 issues that I would draw your attention to: -

Firstly, when members need to order goods for the church can they please ask for the invoice to mention somewhere the purpose and/or church they are for if not being invoiced directly to the church or PCC. This would help greatly in reclaiming any VAT if appropriate

Secondly, can I ask for clarification as to what the process is when we have invoiced for weddings/funerals including a heating charge which is subject to a refund if not used. Whose responsibility is it to advise the treasurer or admin whether or not a refund is appropriate? In a recent case I was advised that the heating was not used by the vergier but in another I found out only by chance some weeks after the service. I am aware that there are further services this summer where such a charge has been invoiced and paid.

Thank you

**Phil Stephenson, Treasurer**



## Wiverton in the Vale PCC

Printed: 30/06/2022

	Unrestricted Funds	Restricted Income Funds	Endowment Funds	Total funds	Prior year funds
<b>Fixed assets</b>					
Intangible assets	0	0	0	0	0
Tangible assets	0	0	0	0	0
Investments	0	133,979	109,780	243,759	243,759
<b>Total fixed assets</b>	<b>0</b>	<b>133,979</b>	<b>109,780</b>	<b>243,759</b>	<b>243,759</b>
<b>Current assets</b>					
Stocks	0	0	0	0	0
Debtors	2,704	26	0	2,729	2,683
Investments	0	0	0	0	0
Cash at bank and in hand	74,821	412,998	14,771	502,590	494,230
<b>Total current assets</b>	<b>77,524</b>	<b>413,024</b>	<b>14,771</b>	<b>505,319</b>	<b>496,914</b>
<b>Creditors: amounts falling due within one year</b>	<b>436</b>	<b>0</b>	<b>0</b>	<b>436</b>	<b>203</b>
<b>Net current assets(liabilities)</b>	<b>77,088</b>	<b>413,024</b>	<b>14,771</b>	<b>504,883</b>	<b>496,711</b>
<b>Total assets less current liabilities</b>	<b>77,088</b>	<b>547,003</b>	<b>124,551</b>	<b>748,642</b>	<b>740,470</b>
Creditors: amounts falling due after more than one year	0	0	0	0	0
Provisions for liabilities	0	0	0	0	0
<b>Total net assets or liabilities</b>	<b>77,088</b>	<b>547,003</b>	<b>124,551</b>	<b>748,642</b>	<b>740,470</b>
<b>Funds of the Charity</b>					
Endowment funds	0	0	124,551	124,551	124,551
Restricted income funds	0	547,003	0	547,003	536,940
Unrestricted funds	77,088	0	0	77,088	78,979
Revaluation reserve	0	0	0	0	0
<b>Total funds</b>	<b>77,088</b>	<b>547,003</b>	<b>124,551</b>	<b>748,642</b>	<b>740,470</b>

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy





## Wiverton in the Vale PCC

Printed: 30/06/2022

Month = June 2022

Fund name	Fund balances brought forward	Income	Expenditure	Transfers	Gains and losses	Fund balances carried forward
General fund	21,154	64,401	-61,054	-5,238	0	19,264
C Bish Des Fabric Fund	29,537	1,233	0	2,938	0	33,707
C Bish Reordering Fund	69,355	450	0	0	0	69,805
CBas Building Fund	17,392	0	0	0	0	17,392
CBas Des Fabric Fund	1,622	0	-227	0	0	1,395
CBas Organ Fund	852	0	-198	0	0	654
CBas Tower Fund	610	2,680	0	0	0	3,290
CBish Choir Fund	354	0	0	0	0	354
CBish Organ Fund	406	0	0	0	0	406
CBish Parish Room	386	0	0	0	0	386
CBish Runners	0	1,181	-721	0	0	460
CBish Tower Fund	749	0	-23	0	0	726
Elton Des Fabric Fund	0	0	0	1,200	0	1,200
Elton McLean Fund	100,146	0	0	-2,500	0	97,646
Granby Des Fabric Fund	4,388	0	-3,076	1,200	0	2,512
Langar C Yard maintenanc	0	150	-625	0	0	-475
Langar Cafe fund	8	383	-91	0	0	300
Langar Caporn Trust	1,629	172	0	0	0	1,800
Langar Des Fabric Fund	0	0	0	1,200	0	1,200
Langar Development Fund	268,899	0	0	-268,899	0	0
Langar Drain Repairs	0	0	0	75,000	0	75,000
Langar Flower fund	83	0	0	0	0	83
Langar Gregory Charities Fund	114	0	0	0	0	114
Langar Heating upgrade	0	0	0	90,000	0	90,000
Langar Howe Charities	729	0	0	0	0	729
Langar Howe Distribution	1,870	0	0	0	0	1,870
Langar Organ Fund	150	75	0	0	0	225
Langar Repair Fund	300	0	0	0	0	300
Langar Sound & Video	0	0	-500	68,899	0	68,399
Langar Tower Fund	1,169	150	0	13,000	0	14,319
Langar Vestry Roof Repairs	0	0	0	12,000	0	12,000
Langar Wall Repairs	0	0	0	10,000	0	10,000
Little Saints Club	1,172	0	0	0	0	1,172
Messy Church	191	0	0	0	0	191
Tythby Butler Smith Restrict	6,081	0	0	0	0	6,081
Tythby Butler Smith Trust	387	40	0	0	0	427
Tythby Chapel of Ease Trust	3,424	440	0	0	0	3,864
Tythby Crane Trust	0	67	0	0	0	67
Tythby Crane Trust Restricted	10,210	0	0	0	0	10,210
Tythby Des Fabric Fund	0	0	0	1,200	0	1,200
Tythby Organ Fund	0	4,615	-1,440	0	0	3,175
Tythby Sheldon Restricted Inv	14,224	0	0	0	0	14,224
Tythby Sheldon Trust	504	93	0	0	0	597
CBas Cap End Inv	4,192	0	0	0	0	4,192

## Wiverton in the Vale PCC

Printed: 30/06/2022

<u>Fund name</u>	<u>Fund balances brought forward</u>	<u>Income</u>	<u>Expenditure</u>	<u>Transfers</u>	<u>Gains and losses</u>	<u>Fund balances carried forward</u>
CBish Chancel Fund	7,384	0	0	0	0	7,384
CBish Endowment Investment	20,702	0	0	0	0	20,702
Elton Clock Fund Investment	11,715	0	0	0	0	11,715
Langar Caporn Endowment Fund	13,142	0	0	0	0	13,142
Tybbby Chapel of Ease Endowmen	67,416	0	0	0	0	67,416
<b>Totals</b>	<b>682,645</b>	<b>76,128</b>	<b>-67,956</b>	<b>0</b>	<b>0</b>	<b>690,818</b>

## Wiverton in the Vale PCC

Printed: 30/06/2022

	Unrestricted funds	Restricted Income funds	Endowment funds	Total funds	Prior year funds
	£	£	£	£	£
<b>Income and endowments from:</b>					
Donations and legacies	56,690	6,765	0	63,455	118,814
Charitable activities	4,782	2,824	0	7,606	304,145
Other trading activities	1,069	1,328	0	2,397	794
Investments	1,860	811	0	2,670	6,405
Separate material item of income	0	0	0	0	0
Other	0	0	0	0	0
<b>Total</b>	<b>64,401</b>	<b>11,727</b>	<b>0</b>	<b>76,128</b>	<b>430,158</b>
<b>Expenditure on:</b>					
Raising funds	201	1	0	203	803
Charitable activities	60,853	6,900	0	67,753	139,015
Separate material item of expense	0	0	0	0	0
Other	0	0	0	0	0
<b>Total</b>	<b>61,054</b>	<b>6,901</b>	<b>0</b>	<b>67,956</b>	<b>139,818</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>	<b>3,347</b>	<b>4,826</b>	<b>0</b>	<b>8,173</b>	<b>290,340</b>
Net gains/(losses) on investments	0	0	0	0	30,507
<b>Net income/(expenditure)</b>	<b>3,347</b>	<b>4,826</b>	<b>0</b>	<b>8,173</b>	<b>320,847</b>
Extraordinary items	0	0	0	0	0
Transfers between funds	-5,238	5,238	0	0	0
<b>Net Movement in Funds</b>	<b>-1,891</b>	<b>10,063</b>	<b>0</b>	<b>8,173</b>	<b>320,847</b>
<b>Reconciliation of Funds</b>					
Total funds brought forward	78,979	536,940	124,551	740,470	
<b>Total funds carried forward</b>	<b>77,088</b>	<b>547,003</b>	<b>124,551</b>	<b>748,642</b>	

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 3.3 – Charity Giving

### Parish support for Outside Charities: A summary of the current situation

For many years this Parish has had an annual cycle of outside charities we support, usually fitting in with the particular charity's own cycle of appeals. There has been a mixture of church by church contacts or one person for the whole Parish.

As far as I know the main contacts have been as indicated in red, plus treasurer to transfer money

The Children's Society: December/January, including Christingle **KB/HT?**

Water Aid: Feb/March/April Lent and Easter **was MW**

Christian Aid: Fitting in with National Christian Aid Week, May/June **HT**

*There's nothing for July and August, but maybe a break is helpful.*

Notts Historic Churches Trust: 'Ride and Stride' second Saturday in September **NP**

Self-Help Africa: Fitting in with Harvest season September/October **?**

Royal British Legion: Remembrance Services November **Josie M (C Bassett) others, Langar/Granby**

T4U Shoebox Appeal: working towards from October. **Vivien Hall**

Some of these go on the website as 'current charity' with a link for giving.

We have also had specific appeals in response to particular needs such as covid hardship or refugee crises.

These take time and effort to organise and coordinate, and some of the people who acted as main contact for a charity are no longer in a position to do this (eg Water Aid, Maureen).

I think we could get more out of our charitable involvement if we made a point of incorporating their worship materials into a service at the appropriate time of year – meaning anticipating and planning ahead for this, and if need be getting more or different people to champion one of these charities.

The organisations send several emails throughout the year to their contacts, relating to additional appeals or wider issues. A recent communication from Christian Aid promoting "The Talking Climate Justice Tour" is a case in point, and I believe it would fit well with the Eco Church initiative.

Hilary Tabron 06-07-2022

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 5.2 – Policy regarding Communion

### Consultation on Communion in Both Kinds, May 2022

David Milner	Sally Baylis	Keith Turner	Fred Connell and Clare Connell
<p>As a parishioner I will by choice only receive in on kind. I'm not happy to receive wine from the shared cup. Individual cups appeal to me. Or in-tincture. It will be up to the pcc of course and I will follow that decision where my priestly role is concerned</p>	<p>I have a concern that unless we return to sharing wine at communion soon, we never will. I would strongly support returning to sharing the cup from 1st August. Those who remain uncertain can stick to communion in one kind only.</p>	<p>As requested, my thoughts on 'moving forward' to receiving Bread <u>and Wine</u> at Holy Communion. I have deliberately taken time before replying.</p> <p>First of all, it is indeed right that the matter be considered carefully; we cannot proceed indefinitely as we are. There are of course several options but I would propose (a) simultaneous administration <u>followed after an appropriate time</u> by (b) Bread and the common Cup. I think offering (a) <u>or</u> (b) would be unhelpful. <u>Simultaneous administration</u> is the President briefly but carefully touching the surface of the Wine with the Wafer, allowing a small amount to be suffused into the Bread. The Wafer is then placed into the communicant's hands. The President drinks last of all. Hands of course should still be sanitised.</p> <p>When we move to <u>the common Cup</u>, there should be careful hygiene principles (as during the AIDS crisis): the Cup should be silver; no-one who is unwell should drink from the Cup; a careful sip should be taken; there should be an adequate supply of purificators; the Cup should be washed afterwards with hot soapy water - even if it means someone taking it home to do so.</p> <p>Hope this helps the PCC as the matter is considered.</p>	<p>Awaiting feedback</p>



# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 5.3 – Pastoral Care

### Pastoral Care in the Parish

It's been commented in the context of PCC meetings and of Ministry Team meetings that 'Pastoral Care' is suffering while we don't effectively have an incumbent and this subject will come up at the next PCC meeting.

In the meantime, in my role as Recognised Lay Minister specialising in Pastoral Care and designated as Pastoral Care Coordinator, I'm aiming here to set out my understanding of what is currently happening and raise questions about what else we could or should be doing. Hopefully this will prepare the ground for further conversations, Comments are being sought initially from the Ministry Team, who may wish to point out errors or omissions or add their own thoughts.

### Setting the tone

A familiar provides the key guidance: *"<sup>34</sup> I give you a new commandment, that you love one another. Just as I have loved you, you also should love one another. <sup>35</sup> By this everyone will know that you are my disciples, if you have love for one another." John 13.34-35*

This suggests to me that we should look after one another (*church 'family' and contacts*)

In addition we know that as Parish churches, we must respond to those who seek our help or approach us in time of need.

**We can't do everything, but that doesn't mean that we can't do *anything!*** We can, and do much already.

- **PCC Reports from some of the village churches refer to 'keeping in touch with people on our radar'.** I don't know what this means for different villages, but in Cropwell Bishop it means that I and at least three others telephone or message people periodically, particularly and more often those living alone, unable to get out or struggling with family or health problems. We see and chat to people regularly at CCC, and that includes people from other villages, and some ask for prayer. House groups also have a pastoral care element.
- **Keeping people informed** is part of 'looking after one another', and much effort goes into preparing notices and updating the website. It remains the case that 20+ people, including some new contacts, receive printed notices. Monthly schedules of services are displayed in church porches or as appropriate.
- **Life events – weddings, baptisms and funerals.** Fred and Clare have covered most of the first two, with Ann Mansell helping with wedding liaison. Many of our congregations meet prospective couples at services in the run up, **Katharine covers most of our funerals. Jane deals with administration for all Life Events.** Contacts around these events give rich opportunity for developing relationships and offering support / pastoral care. **Interment of ashes** usually some weeks or months after a funeral, presents another opportunity to develop relationships – at St Giles' we offer tea/coffee and chat afterwards, and it is always appreciated. Follow up by phone calls or visits is judged on a case by case basis. **Could do more!** I'd like to offer the six-session course 'The Bereavement Journey' for people dealing with grief and loss. The group format would have the helpful by-product of allowing friendships to form which may continue into mutual support afterwards. Needs a team to run it well.
- **New contacts** – follow up and follow through as possible and seems appropriate.. *I don't know how this works in different villages.*

- **Unknown** – some pastoral care goes unreported and unrecognised, both that which leaders are involved with and that which others of our congregation are involved with, including being good and helpful neighbours, and is confidential.
- **Overlap with Safeguarding** – safeguarding necessarily requires pastoral care, dealing with vulnerable people with sensitivity and confidentiality. Occasionally our PSO Rosie, after discussion with Diocesan colleagues and the people concerned has asked me or others to be involved with pastoral support.

### **Other areas which might be falling through the net**

- **Home communions** – Katharine offered this to a few as requested during lockdowns. No current requests, but we are aware of some housebound communicants – have we asked them? How could we manage the potential number of requests?
- **Responding to emergency calls eg visiting the dying.** Dealing with such requests was raised at the last PCC meeting, and the Area Dean suggested that retired clergy could be asked, or in extremis he could be asked. With time to reflect I would add that we must not assume that all our retired clergy could make themselves available for this – they draw up agreements about the tasks they offer to undertake. Within the 'church family' some people have been visited and prayed for/with in end-of-life situations by lay people.
- **Visiting the sick** Some of this goes on under the 'keeping in touch with people on our radar' heading. However some miss out. We can never assume that people want to be visited,

### **Sharing the load**

It would be wonderful if we could encourage more involvement with routine pastoral care, and also help more people to develop confidence and skills in this area. This would need training, safer recruitment and support. Some relevant training resources are available on the Diocesan Learning Hub through the website. I have approached Rev'd James Halstead (Head of School of Discipleship) to ask if he has other advice for us in our situation.

### **Think about**

Sharing the load, as above.

Need for a key contact for each village or church community?

Agreed options for escalating concerns and coordinating support.

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 6.2 Bat Survey Report

**Author: Jane Travis**

As previously advised a bat survey will be undertaken at Tythby church by Rosie and Paul Dulwich.

JT has also been approached via email by a volunteer for Bats in Churches Study, which is a citizen science survey run by the Bats in Churches Project. Bats in Churches is a partnership project with the Church of England, Natural England, Historic England, The Churches Conservation Trust and Bat Conservation Trust.

They are looking to get permission to survey churches at Langar and Granby for evidence of bats this summer (between June and August) and to arrange a time to speak with a representative from the church to go through a questionnaire, to get insights into the church and any bat history.

They are interested in surveying the church whether bats are known to use the building or not. It's a quick survey and the aim is to better understand how bats use churches in England and the impact (both positive and negative) of this for those caring for and attending churches in England. Information can be found on the Church of England website.

For the two churches the survey will involve the following to be undertaken by the volunteer:

- Questionnaire. This can be carried out remotely. Please follow COVID safety guidelines. You can do this section on a separate day if it's more convenient.
- Take photos of the church.
- Look for evidence of bats. Record any bat evidence you find on the survey forms. For National Bats in Churches Study you will also place a bat detector in the church for two nights and collect up to 3 vials of bat droppings if you find them.

*Jane Travis, Parish Administrator, 5 July 2022*

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 7.1– Ministry and Outreach for Children and Families

### Ministry and Outreach with Children and families.

This is an area where we wish we wish we could do more. Nevertheless we need to be aware of and celebrate the things which *are* things happening, so this report aims to summarise what has happened so far in 2022, as a basis for considering the potential to build on. It is Cropwell-centric because that's where most of my contacts are, and half of the population of Wiverton in the Vale. Wider information welcomed!

#### 1. Worship

- i) More specifically for children and families, 4pm services at St Giles' Cropwell Bishop in March (Mothering Sunday) and June (Summer Praise), in each case followed by tea, and well supported including families who don't otherwise attend services. Also Granby Platinum Jubilee coins presented to village children in the context of a short service, very well supported.
- ii) All Age Holy Communion, Langar first Sunday of the month. Often led by Keith who, with his wife Jane, takes care with visual aids, liturgy choices and visual aids to make this engaging and accessible. 4 families attended the Easter morning service, but otherwise only 1 or 0 children.
- iii) 'Special' services, 3<sup>rd</sup> Sunday of the month at St John's, Colston Bassett. (KB or EH could fill in on how engaging or accessible and how many families attend)

#### 2. Baptisms

- i) 12 baptisms so far this year across 9 families, 10 infants and 2 adults. Parents and Godparents meet with Fred/Clare as appropriate in preparation and have every reason to feel positive about their 'church' contacts.
- ii) Integration and follow up? For those in Cropwell Bishop I call round to introduce myself ahead of the service. I have tried to promote the practice of particularly welcoming the newly baptised to the whole congregation of the church at the next opportunity when the baptism has been a 'private' service. Two were welcomed in this way at the Summer Praise service. Also ongoing communication.
- iii) Follow up could potentially be initiated within the preparation, discussing a preferred service slot for introduction to the wider congregation. Again subject to agreement, contact details could be passed on for ongoing communications about church events and activities.

#### 3. Mid-week support

- ii) Mums/carers with babies and toddlers are welcomed at Coffee, Cake and Chat at St Giles' on Wednesday mornings. This has attracted a wider range of people, some living in very challenging circumstances.

#### 4. School contacts

- i) Langar School, as a C of E school, has a warm Christian tone and excellent Collective Worship. St Andrew's is used for special services several times across the year.
- ii) Cropwell Bishop School is not a church school, but follows National Curriculum and complies with requirements for 'assemblies'. There have been class visits to St Giles' including investigation and prayer, and I have been invited to Nativity play in place of Rachel. The school choir used St Giles' to prepare for Platinum Jubilee.

#### 5. Ripe for teaching?

Many of the parents we have contact with have very little grounding in the Christian faith and may be receptive to a course such as Alpha. The best possible way of encouraging children in their continuing faith journey would be to help their parents to grow in their own faith. However, the timing and manner of delivery any course would need to be manageable for them.

*Hilary Tabron 5<sup>th</sup> July 2022*

Parish of Wiverton in the Vale - St Giles' Cropwell Bishop

**Activity risk assessment for parents/carers and babies/toddlers in the context of CCC**

Activity: 'Baby Club' within Coffee, Cake and Chat

Date of first risk assessment: 27/06/2022

Location: St Giles' Church, Cropwell Bishop

Time/frequency: Weekly all year

Name of leader with responsibility: Churchwarden Hilary Tabron or Vivien Hall or Ann Mansell

Date to be reviewed: 27/06/2023 or before



What are the hazards?	Who might be harmed and how?	Control Measures	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Inability to make safe judgements	<i>Babies and toddlers</i>	<u>Expectation made clear that parents/carers are responsible for children they bring and need to be vigilant.</u> <u>This is a relevant control measure for all hazards listed, but is not repeated time by time</u>				
Food: Choking	<i>Babies and Toddlers Eating</i>	Only parent/carer give child food, and be watchful				
Allergic reactions	Anyone	Parent/carers give food  Tell leaders about known allergies  Provide eg Gluten free options most weeks				
Risk of spreading infection	General hygiene and food safety measures – see fuller details in RA for serving refreshments plus Covid considerations					
Spills and Scalds	Anyone	Leaders share understanding of how to deal with spills of hot drinks – eg remove affected clothing, apply cold water	Discuss of how to manage hot drinks with parent/carers.			
Trips and falls	<i>Toddlers and all attenders</i>	<i>Toys kept away from main route through church and to kitchen area</i>  <i>Run-around toys not encouraged</i>				

Parish of Wiverton in the Vale - St Giles' Cropwell Bishop

**Activity risk assessment for parents/carers and babies/toddlers in the context of CCC**

Activity: 'Baby Club' within Coffee, Cake and Chat

Date of first risk assessment: 27/06/2022

Location: St Giles' Church, Cropwell Bishop

Time/frequency: Weekly all year

Name of leader with responsibility: Churchwarden Hilary Tabron or Vivien Hall or Ann Mansell

Date to be reviewed: 27/06/2023 or before

What are the hazards?	Who might be harmed and how?	Control Measures	Do you need to do anything else to manage this risk?	Action by whom?	Action by when?	Done
Toys: Small parts and choking/swallowing	<i>Babies and toddlers</i>	Assess toys as suitable for babies and toddlers, no small parts				
Escaping safe and supervised space	<i>Toddlers</i>	Barrier at south (main) door in, and north door kept closed. Kitchen door kept closed.	Have a poster on kitchen side of the door alerting users to the possibility of someone behind the door when it is opened.			
Electrocution	<i>Toddlers</i>	Ensure that accessible sockets are switched off				
Other activities taking place	<i>Toddlers accessing cross-stitch needles and scissors</i>	This activity is in a separate area of the church. Children not expected or encouraged to wander <u>around</u> . One cross-stitcher responsible for safekeeping of implements				
Other users	<i>Potential for abusive or unwelcome relationships</i>	Leaders and several of bellringers have safeguarding training	Encourage more helpers and attenders to follow the Basic Awareness C of E safeguarding course			
Lack of awareness of measures	<i>Any attender</i>	Provide leaflet explaining the welcome we offer and key aspects of risk management	Create the leaflet	HT		
Lack of confidence to deal with problems	<i>Any attender</i>	Leaders be recognisable	Nominate someone i/c first aid and the first aid box Consider first aid training for more pp Increase pool of occasional helpers			

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 8. –Safeguarding Report

### Author: Rosie Dulwich: PSO

There have been no new safeguarding matters reported. We continue to liaise with Southwell and our pastoral care team in relation to ongoing issues.

We are making slow but steady progress in relation to the basic level training for volunteers. Jane and I have made ourselves available to assist anyone who is not confident using the technology.

You will have seen Jane's email with details of upcoming courses and the need for PCC members to undertake the Domestic Abuse training. It is correct that this is under review, but it is my understanding and belief that the review is in relation to the delivery method of the training and the updating of some of the statistical content and not the necessity to undertake it. I therefore recommend you to complete the online training as soon as you are able if you wish to avoid having to undertake in person training at a later date

# Report for Wiverton in the Vale PCC of 11 July 2022

## Appendix 8.1b – DBS and Safeguarding Training Report

### Author: Jane Travis: Lead DBS Recruiter

#### Administration Information

**DBS** – No applications for DBS have been undertaken since the last PCC meeting. We are currently awaiting an invoice from Southwell and Nottingham for DBS checks not covered by the Diocese. JT and PS to check and liaise prior to paying an invoice.

**Safeguarding training** – members of the PCC need to undertake safeguarding training at Basic and Foundation level. This is a requirement for all members of the PCC by the Charities Commission and Southwell and Nottingham Diocese, regardless of their interaction with people and activities. Both are carried out online using a national Church of England portal.

JT undertook the S3 Domestic Abuse Training on 19<sup>th</sup> May via zoom and is awaiting her certificate. At the moment guidance (January 2022) from Church of England national team states that all members of the PCC need to complete this training by January 2024. Training is available through the national portal. However, several Dioceses, including most of those in the Midlands are questioning the need for this. **If any of the PCC are able and willing to undertake the training please sign up and complete and as previously email a copy of your certificate to JT for the Parish files.**

Safeguarding Sunday this year will be 20<sup>th</sup> November 2022.

RD and JT attended the Pop Up café at Langar and CCC at Cropwell Bishop to talk informally to those attending about the need for safeguarding training in the Parish. As a result some volunteers have now completed the C0 Basic safeguarding training, including one person who came to have coffee with JT and undertake the course with supervision. This can be offered to others if they need help to access the on line course. We are still looking to arrange training dates for C0 basic training in the Parish in the coming months. In the meantime if anyone would like to undertake training but requires access to a computer please do be in touch with RD or JT and they can facilitate.

#### Safer Recruitment Process

Any new volunteers including those for the children and youthwork initiative will need to be appointed following the safer recruitment process and DBS clearance will be sought where applicable. This may come into play with the new baby club as part of CCC at Cropwell Bishop.

Having received names of volunteers from various churches, JT has emailed many of the volunteers encouraging them to undertake the C0 Basic safeguarding training. Some volunteers have completed the basic training which is very encouraging, though there are still plenty who need to complete the course. JT is keeping records for the Parish of who has done the on line training. It would be helpful if the need for safeguarding training could be emphasised at Home team meetings.

JT circulated some draft job descriptions on 26 May 2022 for volunteer posts including cleaning, flower arranging, refreshments, Pop up café helper. To date responses have been received from HT for Cropwell Bishop.

### **Risk Assessments and Policies**

There has not been any further progress from the Diocese on the suite of policies for Grievance procedures etc. JT will keep liaising with Janet Brothwell, the Diocesan HR expert.

*Jane Travis, Parish Administrator, 5 July 2022*



# Report for Wiverton in the Vale PCC Meeting of 11 July 2022

## Appendix 6.5 – Ride and Stride 2022

**Author: Nick Perry**

### General Information

Ride and Stride 2022, in aid of Nottinghamshire Historic Churches Trust, takes place on Saturday 10 September from 10am to 6pm.

Further information can be found on the Notes for Participating Churches, appended to this report.

### Participation

I have informed the organisers that all of the churches in the parish will participate in the event.

As a minimum, each church simply needs to make a registration form and pen/pencil available in the porch from 10am to 6pm so that visitors can 'sign in'. Many churches in the county though provide refreshments (water, squash, cakes, biscuits) for visitors and/or are manned by welcomers (who might usefully be combining the role with other things, e.g. cleaning, flower arranging, gardening, coffee mornings, etc). From personal experience, I can say how much a friendly welcome is appreciated by visitors.

The level of participation however is up to individual churches, and I am grateful for the support of volunteers at our churches in previous years.

I would appreciate it if each church could confirm the accuracy of the information and specify any additional 'services' they intend to offer on the day on the form below. I will then pass the information on to the organisers.

Village	Church	Address	Postcode	Hours available (e.g. 10-6 or X)			
				Registration form	Church open	Refreshments	Toilet
<b>Example</b>	<b>St Elsewhere</b>	<b>High Street</b>	<b>AB1 2CD</b>	<b>10-6</b>	<b>10-4</b>	<b>10-2</b>	<b>X</b>
Colston Bassett	St John the Divine	Church Gate	NG12 3FE	10-6			
Colston Bassett	St Mary (ruin)	New Road	NG12 3FX	10-6			
Cropwell Bishop	St Giles	Fern Hill	NG12 3BU	10-6			
Elton	St Michael & All Angels	Sutton Lane	NG13 9LA	10-6			
Granby	All Saints	Sutton Lane	NG13 9PX	10-6			
Langar	St Andrew	Church Lane	NG13 9HG	10-6			
Tythby	Holy Trinity	Cropwell Road	NG13 8GS	10-6			