



# PCC of the Parish of Wiverton in the Vale

Minutes of the meeting held at 7.00 pm on Monday 14 March 2022  
on zoom

**Present:** Acting Vice Chair Edward Hine,  
Churchwardens: Robin Coles, Edward Hine, Trevor Simpson, Hilary Tabron,  
Elected members: Pam Powell, Anna Betts, Rosie Dulwich, Mike Raines, Nick Perry  
Ex Officio: Katharine Bacon, Reader (Deanery Synod Rep),  
Treasurer: Max Jordan, Phil Stephenson

Minutes: Jane Travis

**Apologies:** Mick Beazley, Sally Stothard, Rachel Mitchell

Item		Action
22/03/01	<p><b>Welcome and opening prayers</b></p> <p>1.1 EH opened the meeting with a prayer.</p> <p>1.2 Apologies received from Revd Rachel Mitchell, Mick Beazley and Sally Stothard</p> <p>1.3 All agreed an accurate record.  <i>Proposal to accept and sign off minutes from 10/01/2022 as an accurate record of the meeting</i>  <i>Proposed - RD, seconded - NP, unanimously agreed</i></p> <p>1.4 Matters arising</p> <p>8.1.1- to date only JT has sent through a photo for inclusion on the website. Please can all members of the PCC send through a head shot to NP asap</p>	ALL PCC
22/03/02	<p><b>Churchwardens' or Church Representatives' Reports (see Appendix 2)</b></p> <p>Full details are documented in the attached appendices.</p> <p>2.1 Colston Bassett Report</p> <p>The 9am service followed by breakfast in the village hall was well received and this will be repeated in the coming months. The quinquennial inspection for St Marys has been undertaken and budget figures produced by Carl Andrews. Repairs are in the region of £50K. Funds will need to be raised through fundraising and applying for grants. RC to share the information on grant funding bodies. RC also suggested contacting Tony Brown at Southwell and Nottingham Diocese, he may have suggestions too. MJ to email the latest letter from Ecclesiastical who have now changed their name. It was noted that though the National Lottery has provided funds for churches in the past they are no longer a key provider for this sector. EH / Colston Bassett to investigate possible sources of grants</p> <p>2.2 Elton report</p> <p>PP reported the service on 13 March had been lovely and there is a new member of the congregation who has come recently from Radcliffe.</p> <p>2.3 Granby Report</p> <p>AB reported that Carl Andrews had assessed the recent damage to the tower. Estimated costs will be £2333 and damage is not covered by insurance as it is general wear and tear. A faculty will be needed for the repair. AB to contact Jonathan Pickett for advice. MJ advised there was £4388 in the Granby fabric fund so sufficient to</p>	RC  EH  AB AB

Signed ..... Name ..... Office ..... Date .....

	<p>cover the costs. AB to correct the spelling of Mary Mackie in the Granby report.</p> <p>2.4 Langar report</p> <p>RC advised that two bell ringing ropes require replacing. MJ advised there is approx. £1169 in the Tower Fund which can cover / go towards the costs.</p> <p><i>Proposal</i></p> <p><i>The PCC approves spending money to replace the two bell ringing ropes</i></p> <p><i>Proposed - RC, seconded - HT, unanimously agreed</i></p> <p>RC advised that the pop-up café will start again in April. HT to send RC a copy of the Risk Assessment for coffee. Cake and chat so it can be adapted for pop up café. RD confirmed that anyone volunteering at the event should undertake C0 basic safeguarding training. On completion of the training certificates to be sent to JT for the Parish records. RC to confirm the names of those helping.</p> <p>2.5 Cropwell Bishop report</p> <p>HT made a proposal to use the new revised plans for the reordering drawn up following the visit from the Chancellor.</p> <p><i>Proposal</i></p> <p><i>The PCC approve the latest revised plan 'New Option Plan 9096-150F' for the St Giles Church reordering, as drawn by Carl Andrews, Soul Architects, to be incorporated and considered in the existing faculty application</i></p> <p><i>Proposed - HT, seconded - NP, unanimously agreed</i></p> <p>2.6 Tythby report</p> <p>MR advised that Barry Gardner has been licenced by the Bishop for 3 more years as a reader and Barry is happy to be asked to help with services ( no more than 8 /10 services a year).</p> <p>Chancel repair - advice has been taken from the solicitor though there was some concern about whether they understood the matter fully. Insurance can be taken out at the cost of approx. £80 per year to cover the liability should it arise. MR disappointed at the lack of help and response from the Diocesan Registrar. JT to send on contact details for Eleanor Dunleavy who is often easier to contact.</p> <p>After further discussion MR to put together a list of the properties in Tythby to the PCC is aware of how many have chancel repair liability and MR to contact Eleanor for advice.</p>	<p>HT</p> <p>RC/Volunteers</p> <p>JT</p> <p>MR</p>
22/03/03	<p><b>Finance and Administration (see Appendix 3)</b></p> <p>3.1 Treasurer's Report and Overview - nothing to add</p> <p>3.2 Langar Development Fund</p> <p>RC advised that Tony Brown from Jubilee House had suggested this approach to facilitate grants application and Jonathan Pickett had also suggested dividing up the projects and funds. MJ confirmed funds would be designated not restricted.</p> <p><i>Proposal</i></p> <p><i>The PCC agree the dividing up of the Langar Development Fund into the projects and amounts advised in Appendix 3.2</i></p> <p><i>Proposed - RC, seconded - PP, unanimously agreed</i></p> <p>3.3 Approval of Annual Parish Report</p> <p>EH offered thanks for those who had put the comprehensive report together.</p>	

	<p><i>Proposal</i></p> <p><i>The PCC accept the Annual Parish Report tabled at the meeting</i></p> <p><i>Proposed EH, seconded - RC , unanimously agreed</i></p> <p>3.4 Formal Appointment of new Vice Chair.</p> <p>To date no one has come forward to take on the role of Vice Chair. Archdeacon Phil suggested at a recent meeting in Tythby that the role could be undertaken on a rotating basis temporarily. PP and EH have volunteered to chair meetings. EH agreed to chair the APM and APCM in April</p> <p>JT to check with the Diocese what the position is going forward and should the Parish go into interregnum.</p> <p>3.5 Electoral roll update</p> <p>MB has reported that the list of names of all those now on the electoral roll are displayed in each church. PP to check if the new member of the Elton congregation is included.</p> <p>MJ and PS left the meeting at 8.00pm</p>	<p>JT</p> <p>PP</p>
22/03/04	<p><b>Vision and Strategy</b></p> <p>Nothing to report at the moment but it was noted that the Vision Day may need to be postponed again or used for a different purpose depending on the situation with Revd Rachel's return to work.</p>	
22/03/05	<p><b>Worship, Spiritual Growth and Pastoral Care</b></p> <p>5.1 Service Provision (see Appendix 5.1).</p> <p>Following meetings with churchwardens and representatives and service leaders the proposed schedules have been drawn up.</p> <p>It was suggested that going forward maybe Tythby and Cropwell Bishop could alternate a monthly morning prayer and Evensong. To be discussed at the next meeting to plan the services for June and July.</p>	
22/03/06	<p><b>Community and Outreach</b></p> <p>6.1 Wildlife Community Engagement</p> <p>RD reported about the proposed bat survey at Tythby church and confirmed that the church cannot be swapped for one which may have more bat activity.</p> <p>RD outlined her proposal for a moth survey in June / July which are the optimum months and how to engage with the local community. The proposal was well received and RD will put together a programme and flyer which can be used in the churches. The initial proposal is to undertake the surveys in Cropwell Bishop, Colston Bassett and Langar churchyards.</p> <p>6.2 Ukrainian Refugee help</p> <p>NP reported that the Parish are already supporting the DEC financial appeal and the T4U appeal for items. He is keen that we are able as a Parish to support refugees on the new government sponsoring scheme once it is opened up to churches and organisations. NP to liaise a d co-ordinate when the new scheme is open.</p>	<p>RD</p> <p>NP</p>
22/03/07	<p><b>Children and Young People</b></p> <p>There are no formal activities at the moment for children and young people though there are a couple of Mothering Sunday services and there will be a celebration service for children and</p>	

	<p>families at Granby on Saturday 4<sup>th</sup> June as part of the Queens Jubilee celebrations, lead by Revd David Milner.</p> <p>RC also advised that Langar Primary School will be holding a week of Easter Activities.</p>	
22/03/08	<p><b>Safeguarding, Health and Safety and Risk Assessments</b></p> <p>8.1 Safeguarding and DBS Report (see appendix 8.1 and 8.1b). Comprehensive reports.</p> <p>RD confirmed she had undertaken her PSO induction last week, She has concerns about the situation with one Tower Captain not wanting to undertake the C2 leadership training which is a requirement of both the CofE and the Bell Ringing association. The Diocese has advised that provided someone else, eg a churchwarden or licenced leader is present this is acceptable. This does put extra responsibility onto churchwardens.</p> <p>It was suggested that HT chat with the Cropwell Tower Captain and also see if Geoffrey Yarnall, Tower Captain at Langar, could also have a chat. If the Cropwell Tower Captain is still unwilling to do the training, ask the group if anyone else would take on the role of Tower Captain and complete the full training requirements.</p> <p>EH to follow through on regarding the Tower Captain at Granby pm</p> <p>AB left the meeting at</p> <p>First Aid training - JT advised that only 4 people had taken up the offer of first aid training. The training to be publicised in the Notices and through the Home Teams</p> <p>Fire Extinguisher Training. JT to send links re on line training to PCC</p> <p>The need for following the Safer Recruitment Process for roles such as cleaning, flower rotas etc was raised again. RD confirmed it was as much to safeguard the volunteer as anyone else. HT confirmed she had been asked to complete a reference for someone at another church so it is being followed by other churches and parishes locally.</p> <p>JT and RD to draw up some light touch job descriptions for such roles.</p>	<p><b>Wardens / reps</b></p> <p>HT</p> <p>EH</p> <p>JT / Home Teams JT</p> <p>JT/RD</p>
22/03/09	<p><b>Wider Contacts</b></p> <p>9.1 Deanery Synod updates. Lots of vacancies across both the deanery and the Diocese</p> <p>9.2 Diocesan Synod report. Due to meet in April</p> <p>9.3 General Synod Report. Reports available on line</p>	
22/03/10	<p><b>Correspondence</b></p> <p>Nothing to report</p>	
22/03/11	<p><b>Matters for the next Meeting's Agenda</b></p> <p>Nothing</p>	
22/03/12	<p><b>Date and venue of next meetings</b></p> <p>9 May, 11 July, 12 September, 14 November, 9 January, 13 March</p>	
	<p><b>Meeting closed with the grace at 9.00pm</b></p>	