

2019 Annual Review



Diocesan Advisory Committee

Diocesan Advisory Committee for the Care of Churches

CARE OF CHURCHES AND ECCLESIASTICAL JURISDICTION MEASURE 1991

In accordance with the above measure Diocesan Synod in February 1993 agreed a Constitution for the Southwell & Nottingham Diocesan Advisory Committee. The Constitution requires re-appointment of members every three years following the formation of Diocesan Synod. The list of DAC members below are nominated for Bishop's Council approval and have been selected to ensure the correct balance of skills, experience, specialism and qualification in the following areas of expertise as outlined in the legislation and the constitution:-

The role of the church as a centre of worship & mission
Church architecture, archaeology, art and history
Historic Development and use of church buildings
Church of England liturgy & worship
Use and care of churchyards and burial grounds
Care of historic buildings and contents

DAC Membership 2019-21*

The Revd Canon B Gamble	Chairman
Mr J Pickett	Secretary
vacant	Archdeacon of Newark ex officio
The Ven P Williams	Archdeacon of Nottingham ex officio

Elected by Bishop's Council from Diocesan Synod Members:

Mr C J Perrett	Former Warden of Readers
Mr R Howes	Former Town Planner

Specialist Members appointed by Bishop's Council:

Mr M Hawkes	Archaeological Adviser
Mr W Young	Conservation
Mr C Andrews	Architect
Mr G A Renton	Architect; Disability; EH Nominee
The Revd A Dempster	Structural
Mr J Mordan	Local Authority Rep
Mr M Goodwill-Hodgson	Architect
Mrs B Cast	National Amenity Societies Rep
Mr W L Exton	Bells Adviser
Mr F J R Stephenson	Churchyards Adviser
The Revd D Stevenson	Buildings

In attendance:
Mrs A Redgate (Diocesan Registrar)
Mrs E Dunleavy (Registry Clerk)

**Under the Church of England (Miscellaneous Provisions) Measure 2019 the DAC Chair and DAC Committee Member may only serve a maximum of 2 successive terms of office unless authorised by Diocesan Synod.*

***A usual term of office is three years (Triennium)*



Revd David Laurence Harper

It was with great sadness that I learnt of the recent death of Revd David Harper, who died following several years battling bravely against cancer.

David served for many years on the DAC and was a loyal and much valued committee member. His knowledge of all things ecclesiastical and church history in particular was exemplary and his technical IT skills were also very much in demand. This made him the perfect member of our group which he served with great dedication, from the late 1990's until continuing bad health forced him to step down in 2015.

David served as Vicar of Brinsley with Underwood in the Newstead Deanery from 1987 to 1994 before moving to Bingham to become Rector of St Mary's for 22 years, retiring in 2016. During this time David served as Area Dean of Bingham from 2000 to 2003 and Area Dean of East Bingham from 2003-2007.

David was a regular attendee at DAC meetings and became Vice Chairman under the chairmanship of Revd Canon Keith Turner from May 2005. Whenever called upon to chair the meeting, David had a no-nonsense approach and moved the agenda items along swiftly and without fuss.

His IT skills enabled him to construct the DAC database known simply as "DACsys" from an early Paradox version, that is still in use today. Though the database is now frequently temperamental, it has lasted very well and is still very much fit for purpose.

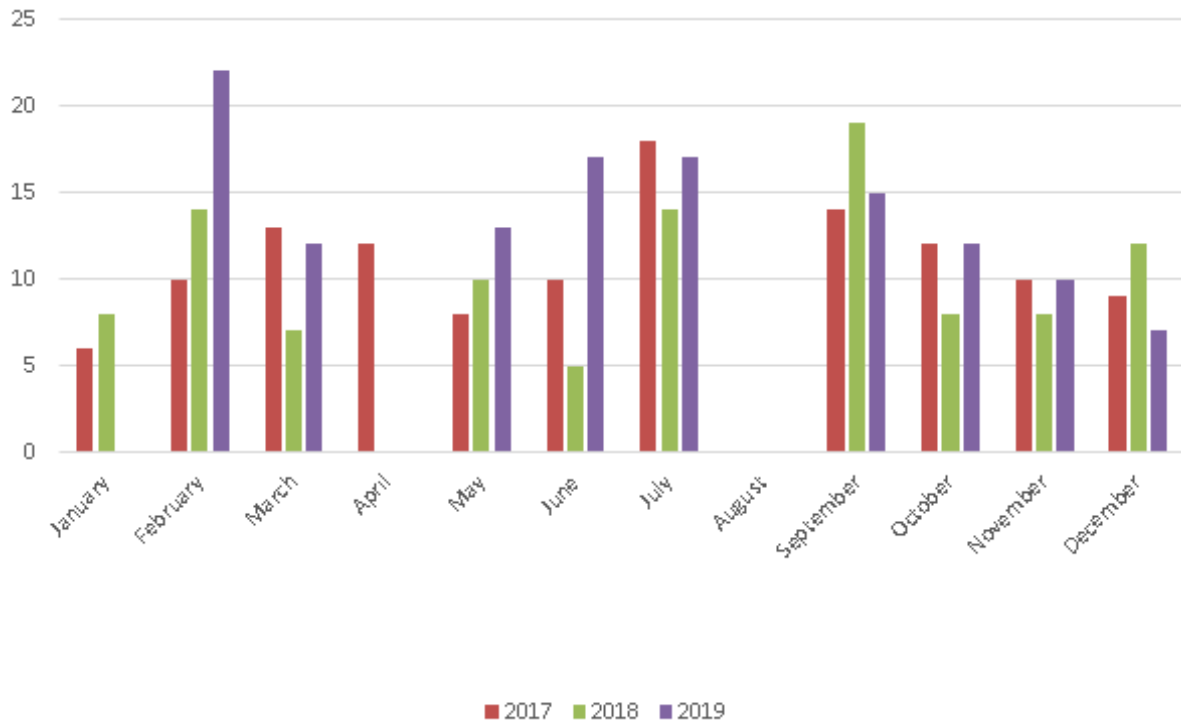
David's talents were also to the fore in him being instrumental in the early development and construction of the ground-breaking Southwell & Nottingham DAC Church History Project, demonstrated at the 1999 National DAC Conference held in this diocese. David was the webmaster, putting the site together, adding entries and revamping it several times over the years before stepping down from this role in only the last few years.

Sadly he succumbed to bone marrow cancer in 2015 and retired from being Rector of Bingham a year later. David passed away on 16 March 2020 and leaves behind his wife Jane, and daughter, Ruth.



David, seated on the right, at a Church History Project Christmas Meal in 2016

New Applications to the DAC by Monthly Meeting



2019 saw an increase in applications to the DAC. With, on average, 14 new applications being considered at each meeting, up by 4 per meeting on the previous two years.

February proved to be the busiest meeting with 22 applications received, though this may be as this was the first year without a January meeting. The DAC met 9 times in 2019, one less than recent years. This is to allow parishes to have time at busy periods around Christmas and Easter and to enable DAC members time off at key holiday times. It has also allowed for longer meeting preparation time, which in turn can provide opportunities for more site visits for those churches that would appreciate DAC input and advice.

The committee gives advice on all the applications received and will usually give a “no objection” or a “recommendation”. If an application is not yet ready to be progressed, then a notice of deferral will be sent to the parish with guidance as to what is still required. It is important to note that the DAC is there to provide advice to the Chancellor of the Diocese, so that he is able to provide a rounded and measured judgement on all works submitted to us.

The DAC usually review all List B works at meetings as well as Faculty applications. List B works are ultimately authorised by an Archdeacon allowing for quicker approval of basic, like for like proposals; Faculty applications are subject to public notice periods, should seek consultation and be authorised by the Chancellor. These works will require greater scrutiny and therefore the process will take much longer.



Costock St Giles

BREAKDOWN OF WORKS APPLIED FOR IN 2019



2019 saw an increase in repairs to church roofs across the diocese. Much of this, reflects an increase in metal theft but in some cases, a wish to protect what is already in place, with better alarms and security systems. Roof works were by far the largest category of works for which applications were submitted.

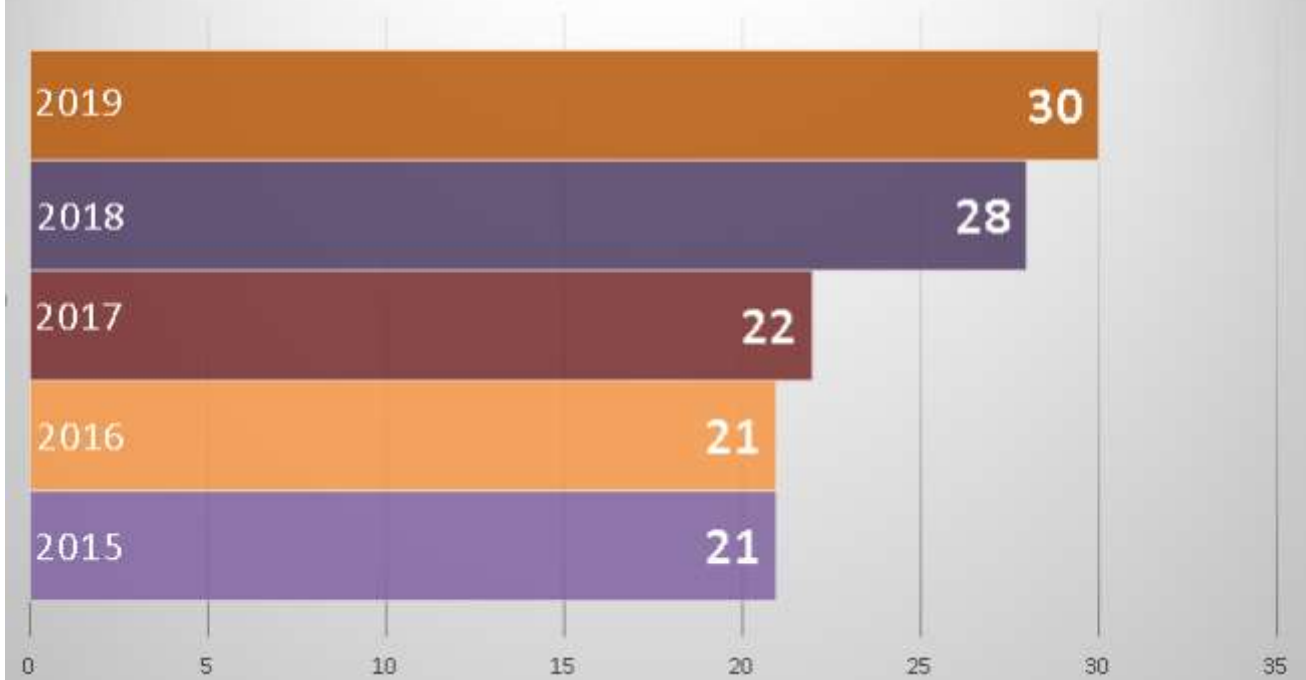
As ever the works to our church buildings are many and varied. Maintenance and general repairs, as specified in Quinquennial Inspection, always make up the bulk of enquiries and applications but such is the variety and beauty of our churches, they are by no means the only requirements for work: heating and lighting, audio visual systems, organ repairs, handrails, ramps to ease access, repairs to boundary walls and fences, maintenance to trees and churchyards and repairs and maintenance to clocks and noticeboards, the list is endless.

2019 was a busy year up at Beckingham All Saints; major problems around the east end of the building led to the removal of the East Window for safe keeping whilst the Chancel walls and foundations were secured. Bad weather, firming up approvals and archaeological problems led to increased delays with the project and much frustration all round. Bilborough St John ran into problems with their reordering and removal of pews. In a hurry to proceed with the work they did not get full permission so the works were removed to consult with the Chancellor.

Elsewhere the DAC gave approval for:

- a new tea bar at Costock St Giles
- a large scale lighting and electrical scheme at Newark Christ Church
- toilet and kitchen refurbishment at Eastwood St Mary
- start of significant phased boundary wall repairs at Coddington All Saints
- a newly commissioned Stained Glass Window at Elkesley
- reordering of the west end at Cropwell Bishop St Giles
- toilet and tea bar works for Gedling All Hallows
- major roofing works at Widmerpool St Peter
- an extension to the south aisle at Lenton Abbey St Barnabas
- roofing works for Nottingham St Peter
- large scale improvement to facilities at Treswell St John including kitchen, toilet, heating, flooring works and some reordering

DAC Visits 2015 to 2019



The above data includes group DAC visits and those undertaken by the DAC Secretary.

The data above shows the number of team visits undertaken by committee members, averaging over two organised trips per month in 2019. This does not take into account the many other visits undertaken by individual specialist advisers in areas such as: Clocks, Bells, Structural matters, Trees, Conservation and Stained Glass, who very often advise the parishes separately and then report back to the DAC.

The Diocesan Advisory Committee advises churchwardens, parishes and clergy who are planning work to their churches. This advice is given on a voluntary basis by members of the Committee, who have, between them, knowledge of the history, development and use of church buildings; liturgy and worship of the Church of England; architecture, archaeology, art and history and experience in the care of historic buildings and their contents. The committee members are supported by a team of consultants and specialist advisers.

The DAC provides advice and support to parishes at all stages of projects, from initial thoughts, fundraising and making a faculty application, to completion. It is recommended that parishes consult the Diocesan Advisory Committee as early as possible in order to avoid unnecessary waste of time, energy and costs.

In 2019 the DAC visited a wide range of our churches, with a wide range of proposals:

- From re-roofing for East Markham St John the Baptist
- toilet and tea bar idea for Mansfield St Lawrence
- large north aisle extension for East Leake St Mary
- newly commissioned stained glass window for Elkesley St Giles
- planned extension for Calverton St Wilfrid
- toilet facilities at Halloughton St James
- conservation to a Tympanum at Hoveringham St Michael
- major plans to enable Newark St Mary to be a resource church



Tympanum at Hoveringham

Funding Church Works

Maintaining a church building, whether it is a modern church (20th Century) or a Grade 1 listed medieval gem, costs money. All parishes will at some time need to raise funds to enable new works or to repair and/or maintain the existing building. Rainwater goods, stonework, roofs, floors, electrics, lighting, sound systems, clocks, bells, organs, seating and many more items require replacement or repair from time to time.

Although many churches raise funds through fetes, cake stalls and by other similar means, bigger projects will require more significant contributions from external funders. Below are the main sources of local and national grant givers with details of where to seek others.

Notts Historic Churches Trust info.nhct@gmail.com

It raises money to grant-aid historic churches and chapels in Nottinghamshire. It is non-denominational and can consider making grants to any Christian historic church or chapel in need of support.

Alexander and Caroline Simmons Trust katiesenior@hotmail.com

Provision of alms houses accommodation and financial grant aid to Churches in the Diocese of Southwell and Nottingham

Listed Places of Worship Grant Scheme 0845 013 6601 <http://www.lpwscheme.org.uk/>

The Listed Places of Worship (LPW) Grant Scheme gives grants which cover the VAT incurred in making repairs to listed buildings in use as places of worship. The scheme covers repairs to the fabric of the building, along with associated professional fees, plus repairs to turret clocks, pews, bells and pipe organs.

WREN info@wren.org.uk

WREN is a not-for-profit business that awards grants for community, biodiversity and heritage projects from funds donated by FCC Environment through the Landfill Communities Fund and Scottish Landfill Communities Fund.

National Lottery Heritage Fund MidlandsandEast@heritagefund.org.uk 0115 8576763

The National Lottery Heritage Fund distributes money raised by the national Lottery to support all aspects of heritage in the UK, from historic buildings and museums to archives, nature conservation and oral history. They provide both capital grants (for buildings and equipment) and time-limited activity grants.

There are many other sources for general and specific funds. Please consult the following:-

Parish Resources Website

<http://www.parishresources.org.uk/resources-for-treasurers/funding/>

Church Care Website

<http://www.churchcare.co.uk/churches/funding-and-grants>

Ecclesiastical Website

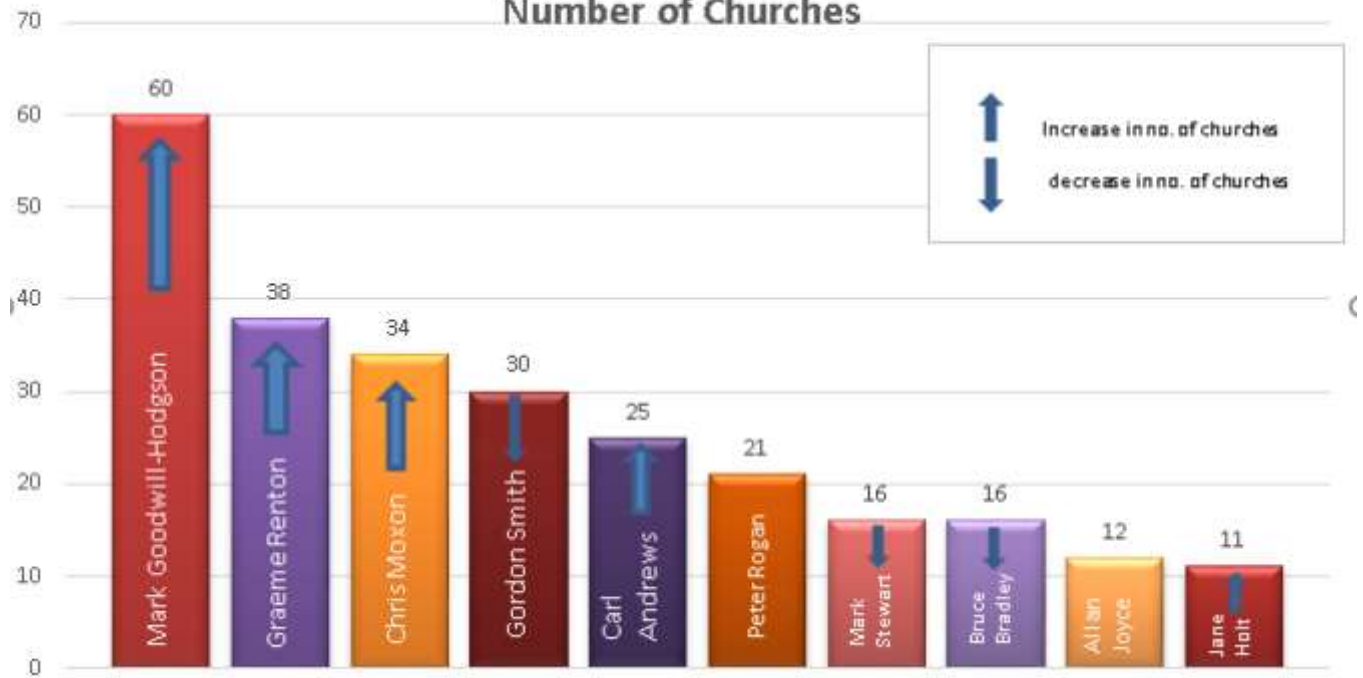
<https://www.ecclesiastical.com/churchmatters/news-and-faqs/useful-information/fundraising/index.aspx>

The Diocese also has a Funding Adviser: Mr Tony Brown Tony.Brown@southwell.anglican.org

He should be consulted at the earliest stage of any possible funding campaign.



DAC Approved Architects Number of Churches



Within the Church of England every church building must be inspected by an architect or chartered building surveyor every five years. This regular system of review is designed to ensure that church buildings are kept in good repair.

The ten architects with the most churches across our diocese are shown on the above graph. The graph indicates the number of churches they each care for and whether this number has gone up or down. There is new addition to the top ten with Jane Holt now looking after 11 of our churches.



The Church of England (Miscellaneous Provisions) Measure 2019, has tweaked the procedure for appointing an architect or surveyor. A PCC is still required to appoint someone to inspect the church and produce a report on the inspection. The PCC should not appoint anyone without first obtaining and seeking advice from the DAC and ensuring that the person appointed has the necessary qualifications and experience. Copies of the report should be sent to the DAC Secretary and Archdeacon, the PCC and incumbent.

The appointed person no longer needs to be on an approved list held by the DAC but the advice of the DAC should be sought to ensure of their qualifications and expertise. As a result, the DAC Secretary will still keep a list of architects and surveyors as a record of those serving across the diocese, but PCCs will not be restricted by this when choosing a suitable applicant.

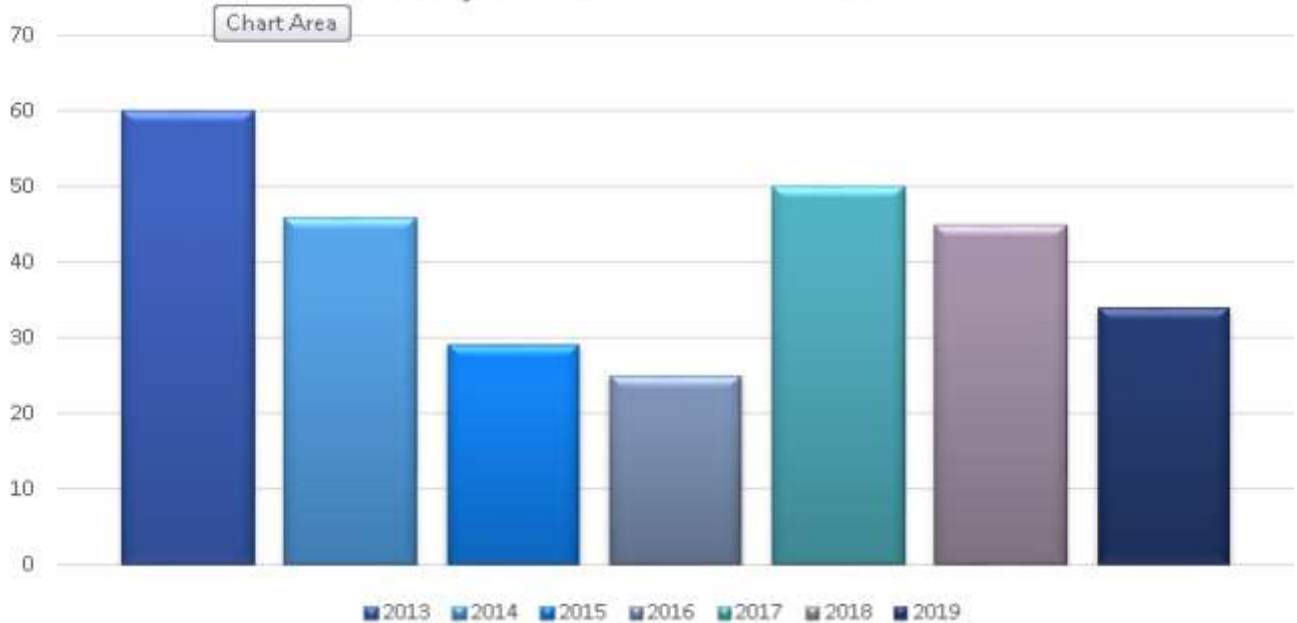


Church extension at Epperstone Holy Cross



Trowell St Helen re-ordered church

QI Reports received 2013 to 2019



Every year the Archdeacons' office sends a reminder to all parishes about reports due or overdue. Each parish should then contact their church architect to arrange a suitable date and time for the inspection to be undertaken. If there is a reason why an inspection cannot be undertaken the Archdeacons' Office should be contacted to let them know the reason for the delay. This can often be due to works planned or currently taking place which would hinder an inspection or make it inappropriate. It is important that these inspections take place to provide a detailed guide to works which need to be done immediately or within the next five years.

In our diocese the fees for these reports are borne by the PCC. Although these can vary from approx. £400 for a small church, to over £700 for a large church, it should be remembered that this cost is divided over 5 years and could help save parishes thousands of pounds by pointing out areas of necessary repair, before they become insurmountable problems.

Basic and routine clearance of gutters, downpipes and the like, can help prevent serious roof repairs as well as preventing damage to stone and brickwork. Water ingress can also lead to interior damage and deterioration to decoration as well as organs, bell chambers and electrics. In the words of William Morris (founder of SPAB) it pays to 'Stave off decay by daily care'.

Important Maintenance Issues to Note:

Guttering & Downpipes Clearance	twice a year
Visible inspection of fabric	annually
Heating inspection	annually
Fire Safety & Extinguishers	annually
Heath & Safety Inspection	annually at least
Lightning Conductors	2 to 5 years
Electrical Installations	5 Years
Quinquennial Inspection	5 Years

The QI Report will state all of these requirements. Liaise with your church architect if in any doubt.



The Online Faculty System (OFS)

Changes from 1st April 2020

The Online Faculty System is a web-based planning portal where parishes can develop proposals for new works in their church building, obtain DAC advice and apply for full Faculty.

More importantly, the portal allows parishes, DACs, Registrars, Chancellors, and Archdeacons to access information on a particular proposal quickly and efficiently in a single online space. This ensures the smooth progression of any application from beginning to end.

A Faculty is required for all works which do not fall within the scope of List A or List B. These will require various consultations with other bodies eg Historic England or The Victorian Society, need the displaying of public notices and will be formally approved by the Chancellor for our diocese.

The DAC wish to remind parishes to involve their incumbent in reviewing the documentation which is uploaded to the OFS and to ensure that all required documentation is included, in particular correspondence and permissions from Historic England and the Local Authority. This enables the progress of List B and faculty applications to be considerably quicker.

From the 1st April 2020, the Faculty rules which govern how churches manage their buildings, churchyards and contents will be changing. This [new legislation](#) will see a change in how new applications submitted on the Online System from the 1st April onwards will be processed.

As part of these new rules, a number of works have been added to the List A (where permission is not required) and List B items (where archdeacon consent is required).

Part of the legal changes will see a period of formal consultation prior to the Notification of Advice being given by the Diocesan Advisory Committee, and steps have been added to allow for this.

To enable a more systematic approach to the Faculty process under the new legislation, large changes have also been made to how cases are submitted and processed throughout the life of the application. These changes include each new case being treated as an informal application, and then the slow release of the necessary forms up to the point of a formal application to the Diocesan Registrar. These will allow for those reviewing each application the ability to guide and help each parish, and to allow for those statutory bodies to provide their responses in a more informed manner.

These changes are taking place to help implement the Faculty Jurisdiction 2019 Amendment Rules. Among the most important of these revisions are:

- All necessary consultations to be undertaken before the DAC issues their Notification of Advice
- Faculty Petition and documents to be made publicly available until determined by the Chancellor
- Archdeacon's Licence for temporary minor reordering to increase to 24 months from the current 15 months

Please be aware that this change in process is evident from the start of each new application and the forms which you will be used to filling in will now be made available towards the end of your application, or not at all, if they are not relevant to the application.

Any ongoing faculty application under the 2015 legislation will remain in place, and no changes will be provided to those ongoing cases.

Church Building Statistics

(based on Church Heritage Record data)

The Church Heritage Record lists our diocese as having 339 church buildings, sites or former places of worship. These consist of:

- 110 Grade 1 church buildings
- 71 Grade 2* church buildings
- 67 Grade 2 church buildings
- 91 unlisted church buildings

Eight churches are in the hands of the **Churches Conservation Trust (CCT)**:
Saundby St Martin, Elston Chapel (inset), Milton Mausoleum, Fledborough St Gregory, Cotham St Michael, Littleborough St Nicholas, Gamston St Peter and Low Marnham St Wilfrid



We have 5 recognised sites of **church ruins**:
Habblesthorpe St Peter, Haughton St James, Colston Bassett St Mary, South Wheatley St Helen (inset left) and Thorney Old Church

We currently have 3 Major Parish Churches (over 1000 sq.m in size):
Newark St Mary, Nottingham St Mary and Worksop Priory St Mary (pictured right)



We have 25 Large Churches (between 600 sq.m and 999 sq.m); 170 Medium Churches (between 200 sq.m and 599 sq.m); and 38 Small Churches (up to 199 sq.m)



Since 1971, 25 churches have had to close across the diocese from Beeston Rylands St Mary (1971) up to Hockerton St Nicholas (left, 2018); 8 of these, have been taken over by the CCT (as above); 6 were sold to other denominations; 5 were private sales; 2 suffered fires and closed (Retford St Albans and Bestwood St Matthew) and another, Clifton St Francis has been demolished after being in an unsafe condition for several years. Four more have been closed but are still seeking a sale or another use, Darlton St Giles, Dunham St Oswald, Carburton St Giles and Barnstone St Mary in 2019.



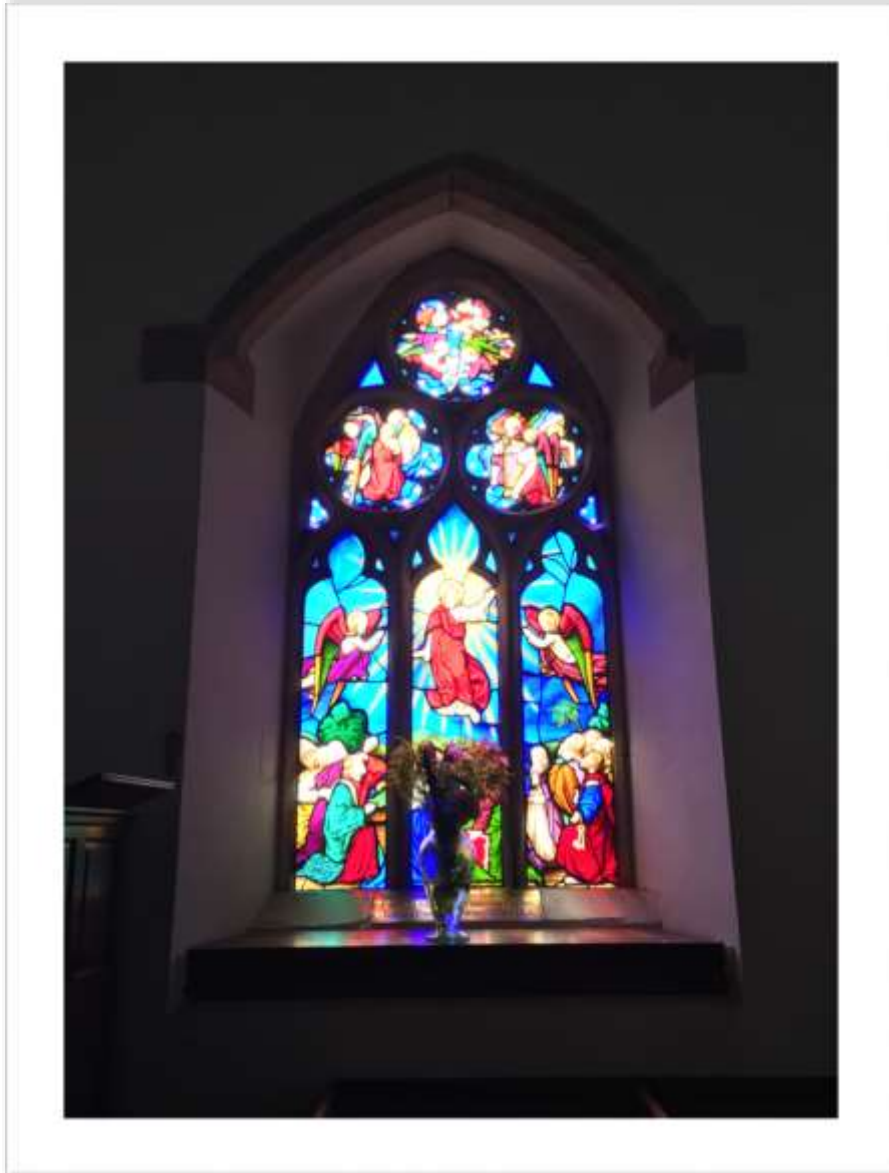
Clifton St Francis in 2014

Retford St Albans before the fire



Bestwood St Matthew in 2018





Stained Glass at Gonalston St Laurence

Thanks to my Chair and all our Committee Members and Advisors for their continued commitment, dedication, expertise and their overriding concern for conservation, heritage and mission in their work.

Their enthusiasm and skills are very much appreciated.

This review created and compiled by Jonathan Pickett, DAC Secretary
March 2020