

**Minutes of the meeting of the PCC of the Parish of Wiverton in the Vale,  
held at St Andrew's Church, Langar  
7.30pm Tuesday 25<sup>th</sup> September**

The meeting commenced with an opening prayer.

**Present:** The Revd Canon Bronwen Gamble (Incumbent and Chair) EBG

Elected Members: Mick Beazley, Robin Coles, Rosie Dulwich (PCC Secretary), Steve Gelsthorpe (Deanery Synod Rep), Max Jordan (Treasurer), Mary Mackie, Nick Perry, Mike Raines, Trevor Simpson, Hilary Tabron, Maureen Wright, (Churchwarden).

Ex Officio: Katherine Bacon, Reader (Deanery Synod Rep)

**Apologies:** Edward Hine, Pam Powell.

**174/18 Minutes of last meeting**

As this was an additional, specially convened meeting to discuss the Worship Pattern from January 20129 onwards and other matters pertaining to the Interregnum, the minutes of the last meeting were not considered and would be dealt with in the normal manner at the next scheduled meeting in November.

**175/18 Light Party at Plumtree St Mary's**

EBG distributed posters for this event, which is now a deanery event, to be displayed in all churches.

**176/18 Matters Requiring Urgent Resolution**

- i) 177/18 St Giles Cropwell Bishop Boiler Replacement

HT had already circulated information confirming that the boiler had been condemned and decommissioned. It was acknowledged that, whilst there is some electric under seat heating, this is inadequate and a replacement boiler needs to be arranged as a matter of urgency.

A Faculty is required for reasons detailed in Hilary's note, which appears as Appendix 1 to these minutes.

Hilary's Proposal was that:

"We apply for a faculty to install two floor standing boilers inside church along the north wall, involving removal of side facing pews, according to quotes to be received and the architect's specification and final recommendation."

This was seconded by Katherine Bacon and passed unanimously.

178/18 HT advised that "green options" had been considered but that excavation work necessary would have archaeological implications and possibly problematic ground disturbance.

179/18 MR queried if the faculty could be fast tracked in any way. EBG advised that DAC were conscious that this is a very important issue and would do what they could as quickly as possible; next DAC meeting 8 October.

180/18 It was necessary to consider what should be done in the event of very cold weather. There were a number of options, including:

Move services to other Churches

Hold services in the school ( Carol Service, Remembrance)

Hire in heaters for specific services

RC suggested talking to the Methodist Church.

181/18 Other groups:

Monday's Time for You could easily be accommodated in the Parish Room.

This would not be suitable for Coffee, Cake and Chat but EBG suggested possibly hiring the Old School for this.

### **182/18 Langar and Barnstone Roll of Honour**

Contrary to the comments made at the last PCC, the amending of the Roll of Honour does require a Faculty as it is not a "Like for Like" replacement of an existing item.

183/18 RC therefore proposed that he apply for a faculty to have a new Roll of Honour created with the inclusion of extra names. KB seconded the proposal

There is no cost for the Church as the Parish will fund.

184/18 NP expressed concern that the faculty might be opposed if, for example, a member of the public were to claim that their relative's name was not listed. This is not something over which the PCC have any control or influence.

185/18 The Royal British Legion would have to be advised that it would not be possible to have the new Roll in place in time for the Remembrance Service to commemorate the 100 year anniversary.

186/18 NP queried if we could have a temporary one noting the additional name which could be displayed in the porch. EBG advised that this was not possible.

187/18 She confirmed that RC should apply for the faculty and await confirmation to proceed. If the RBL wished to speed matters up they were at liberty to have the new Roll produced so that it could be displayed as soon as the faculty granted, but there was a risk that it might not be accepted and they should be aware of that.

### **188/18 Reservation of Grave Spaces**

189/18 Previously reservations of places expired at the 100<sup>th</sup> birthday of the applicant. New applications will be valid for 20 years, after which a new application must be made and a further fee paid.

190/18 There are two applications to St Mary's in Colston Bassett. One is for Fowler and one for Durrell. The former does not present any issues. The latter has requested to be buried next to his mother. There is normally a requirement for two feet of space between graves but as the request is to be next to his mother, one foot is permissible.

191/18 The other two are in Langar. Normally this would involve a double depth grave but this is not possible in Langar due to the water table so two spaces are required.

192/18 EBG observed that now that we are a single Parish, anyone living in any of the Parishes can be buried in any of the Churchyards, with the exception of Tythby which has no further space. Priority is always given to people living in the Parish.

193/18 EBG proposed that the applications are accepted and forwarded to the Chancellor who holds the authority in this matter.

194/18 RC seconded and the proposal was unanimously approved.

### **195/18 Questions for Treasurer**

196/18 KB queried if the computer system/software was now working correctly. MJ confirmed that, to the best of knowledge and belief it was. He had spent a considerable amount of time reviewing with EBG. Two anomalies had been identified which needed to be dealt with.

197/18 SG asked if it was now fit for purpose moving forward and MJ confirmed that it was and that a January SOFA and balance sheet were available.

198/18 MM queried if a new independent examiner was now in place. No, not yet but EBG confirmed she had one person she was able to ask.

199/18 There being no further questions for the treasurer, MJ left the meeting at this point.

### **200/18 Worship Pattern for January 2019 onwards**

201/18 EBG had provided a draft schedule for consideration. There were a number of concerns and a lengthy discussion ensued with issues including:

Where and when the choir would be involved

The schedule as it stood did not include provision for Praise, Healing or Evensong other than the first Sunday in the case of the latter.

How would baptisms be incorporated. EBG observed that if it is someone outside of the Church Community it's easier to have separate afternoon service rather than as part of Communion.

Difficulty for priest getting from early service at Elton to next service. EBG advised that Keith Tuner had suggested either bringing the 9.00 service forward to 8.45 or making this a said service with only three hymns.

202/18 EBG counselled against overloading any one week in the pattern as this splits congregations and presents difficulties in getting someone to preach.

203/18 A revised schedule was agreed and appears as appendix 2 to these minutes.

204/18 There were a number of other points arising from the schedule including:

205/18 RC said that the Langar home team had requested that Morning Worship be made less formal and more child friendly. Whilst not having any objection in principal, EBG observed who was going to lead/ preach at such a service.

206/18 This lead to a discussion on the law on sermons. EBG explained the difference between a sermon, which involves interpretation of scripture; the whole point of worship being to listen to and have such scripture interpreted, and a talk, which can be given by anyone on a given subject, for example on Christian Aid or similar.

207/18 EBG stated that it was not ideal to have services with no sermon.

208/18 There were a couple of minor queries about Christmas Services which were resolved as Fred had agreed to lead the 10.00pm at Granby and Elton had no problem with only having three carols on Christmas morning in order that Keith could get to Bishop.

### **209/18 Staffing for Services**

EBG has a list that she will circulate of individuals who may be approached to conduct services; she needs to add in some telephone contact details.

210/18 It is important to note that we may not approach anyone who does not have "Permission to Officiate" for Communion services.

211/18 It was also noted that where there is no relationship with ministers of other denominations who may conduct communion in their own church they may not do so unless they have PTO in our diocese.

212/18 Those from within the church who have PTO within their own diocese may not officiate without specific, separate PTO in our diocese.

213/18 We may only invite non Anglican ministers to take part in the Eucharist if it is as part of a designated ecumenical service and they have PTO in our diocese.

214/18 If in doubt, consult the Area Dean. When the Bishop formally asks EBG to stand down, a new appointment will be made.

215/18 PTO normally granted six months after retirement and should be ongoing rather than a "one-off".

216/18 HT queried if the granting of PTO was a quick process; EBG did not know.

217/18 EBG reminded that Katherine Bacon is the only person to hold a Bishop's licence, which requires that the individual has undertaken recent appropriate training and holds a current DBS. Churchwardens may lead worship at Morning/Evening Prayer.

218/18 Former Churchwardens may do so provided that they have received Diocesan preaching training and have both Archdeacon's and PCC approval.

219/18 Edward Hine has done appropriate training.

220/18 Members of the congregation, even if they have received appropriate training cannot preach if not supervised. This will be an issue for Vivienne Hall.

221/18 RC queried the position on home communion as people in congregation in Langar have licence to give home communion. EBG thought that any such licence would not apply during an interregnum where there is no supervision, to ask for clarification.

222/18 HT confirmed that she has DBS. EBG confirmed that she had met with Mel Ebb who was sending a document to all PCC members confirming how to enter the relevant personal information online. This to be done before EBG leaves.

223/18 EBG stressed that supervision is key in all issues and to be arranged by someone else in the Diocese.

224/18 EBG to e mail all PCC members :

Service Rota  
List of Permissions  
Contact List of personnel to approach

With the proviso that if Archdeacon Sarah says that we can, or cannot, do something, that overrules any instruction EBG may have given.

225/18 EBG outlined responsibilities already assumed and points to note as:

226/18 HT to oversee worship rota and bi monthly meetings.

227/18 KB responsible for funeral and churchyard matters; to liaise with churchwardens. Noted that Tythby is full (and **not** closed whereby Local Authority assume responsibility).

Matters in relation to memorials require to be signed off by the Area Dean. Fees with applications to go to MJ to process.

228/18 KB to oversee baptism applications. EBG to give NP the video to be shown to parents of children to be baptised to install on laptop.

229/18 Ann Mansell to oversee wedding and Prayer and Dedication enquiries. Couples will need to be seen by the Area Dean to deal with ID and confidential matters.

230/18 Noted that the last calling of Banns must be in the three months prior to the wedding date. First two can be any time and they do not have to be consecutive unless there is a reliance on living in the Parish for 15 days.

EBG will supply Loyalty Cards for couples attending church to confirm habitual attendance. There is no need to meet this requirement where one of the couple claims a valid connection with the Parish.

### **231/18 Property in The Rectory**

232/18 Photocopier to go with EBG to East Markham. As the contract is already "partially used" EBG will take over remainder and pay accordingly.

233/18 As the property is to be let until we have a new incumbent it must be completely empty. RC has had a letter from Ian Greaves confirming that we remain responsible until the property is let. Tanners are acting and are looking to finalise as quickly as possible.

234/18 There is some property in the loft left behind by Andrew Wigram; this is to go to the tip.

235/18 HT will take the laminator.

236/18 The children's and craft materials to go to Lucy Paine.

237/18 Easter Day Lanterns to go to Colston for safe storage.

238/18 The laptop and projector should go to whoever is likely to use it the most for storage, Cropwell Bishop was suggested.

239/18 Dorothy had suggested that the Methodist Church might want some of the materials. EBG observed that they had some tables belonging to us and these should be retrieved when Little Saints finishes.

240/18 EBG reminded that the new incumbent might not be agreeable to having Parish resources stored at The Rectory. NP suggested that perhaps we should try to rent a small office space to provide a central resource for the Parish.

241/18 KB queried if this was actually necessary and was there so much equipment that we don't have sufficient space. The screen for example could perhaps be stored in the vestry.

242/18 MM confirmed that Elton would not need or have use for any of the equipment.

243/18 Cropwell Bishop Parish Room is not suitable due to environmental and security issues.

244/18 EBG confirmed that everything must be removed by 8 October.

245/18 RC queried position about telephone; EBG confirmed to be cancelled and all advertising material and notices to direct people to the website and Wardens telephone numbers and those for KB and AM.

246/18 Mail redirection in place for 6 months.

247/18 EBG to be removed from PCC email. Diocese use her personal email and she will advise as many people as possible.

248/18 Keys to go to Churchwardens.

249/18 Home Communion can be carried out by KB with consecrated bread and wine, EBG to provide cards to KB.

250/18 NP queried position about utilities. Tenant will become responsible but prior to that EBG will take final readings when she leaves and the Diocese, not PCC, will deal in meantime.

251/18 Property to go to Dove Cottage hospice is in the porch.

252/18 RC advised amount of cabling etc in vestry at Langar; to go to tip.

253/18 Everyone expressed thanks to Bron for all she has done during her time in the Parish and wished her well for her new challenge.

254/18 KB lead the concluding prayers and there being no further business the meeting closed at 9.41pm.